

3/16/99

Town of Riverhead Community Development Agency

Adopted

Resolution # 6

Authorizes Chairman to Execute Contract with New York State Department of Economic Development

Member **COUNCILMAN CARDINALE** offered the following resolution,

which was seconded by Member **COUNCILMAN KENT** :

WHEREAS, an area of the Town of Riverhead has been designated an economic development zone pursuant to Section 958 and 960 of the General Municipal Law; and

WHEREAS, the Town of Riverhead has established a local an economic development zone pursuant to Section 957 and 963 of the General Municipal Law; and

WHEREAS, the New York State Department of Economic Development is empowered by Section 963 of the General Municipal Law to provide financial support for the administrative expenses of local zones; and

WHEREAS, the Community Development Agency (CDA) is the administrative agent for the Calverton Zone Administrative Board for the application and administration of the authorized financial assistance; and

WHEREAS, New York State Department of Economic Development has provided a contract for the 1998-1999 grant in the amount of \$39,180 to be expended in full by June 30, 1999.

THEREFORE, BE IT RESOLVED, that the CDA authorizes the Chairman to execute the attached agreement with the New York State Department of Economic Development for the provision of New York State funds to support the Calverton Economic Development Zone.

AND BE IT FURTHER RESOLVED, that the Town Clerk shall provide a certified copy of this resolution to Community Development Agency Director Andrea Lohneiss and EDZ Coordinator Gloria Ingegno.

The Vote:

Member Cardinale
Member Kent
Member Kwasna
Member Lull
Chairman Villella

X
X
Absent
X
X

AGREEMENT dated as of September 1, 1998, by and between the NEW YORK STATE DEPARTMENT OF ECONOMIC DEVELOPMENT, with offices located at One Commerce Plaza, Albany, New York 12245 (the "Department"), and the TOWN OF RIVERHEAD COMMUNITY DEVELOPMENT AGENCY, a municipal corporation, with offices located at 200 Howell Avenue, Riverhead, New York 11901 (the "Contractor").

WHEREAS, an area of Riverhead, Suffolk County, New York has been designated as an economic development zone (the "Zone") pursuant to Sections 958 and 960 of the General Municipal Law; and

WHEREAS, the Town of Riverhead Community Development Agency (the "City") has established a local economic development zone administrative board (the "Board") for the Zone pursuant to Sections 957 and 963 of the General Municipal Law; and

WHEREAS, the Department is empowered by Section 963 of the General Municipal Law to make available financial support to assist with the administrative expenses of local economic development zone administrative boards; and

WHEREAS, the Commissioner of the Department is empowered by Section 959 of the General Municipal Law to coordinate, with local economic development zone administrative boards, the provision of business development programs and services for economic development zones, in order to stimulate the creation and development of new, small businesses, including new, small, minority and women owned business enterprises; and

WHEREAS, the 1998-99 New York State Budget appropriated \$2,900,000 to the Department for grants to local economic development zone administrative boards for operating expenses and for technical assistance to minority and women-owned business enterprises; and

WHEREAS, the Contractor is a duly appointed agent of the Board possessing actual and express authority to act on behalf of the Board with respect to the subject matter of this Agreement and has applied for such financial assistance on behalf of the Board; and

WHEREAS, the Department has approved such application; and

WHEREAS, the Contractor is a non-sectarian entity;

NOW, THEREFORE, the parties hereto agree as follows:

I. DUTIES AND RESPONSIBILITIES OF THE CONTRACTOR.

A. Services.

1. In addition to the services described in detail in the Contractor's application, attached as Appendix B hereto, the Contractor shall:

(a) prepare, update and implement, after consultation with the Department, a strategic economic development plan, commonly known as the Zone Annual Program Plan as described in Section 963(b)(i) of the General Municipal Law, for the Zone, which enumerates program objectives and specific service goals to be accomplished and the process to be used to monitor and evaluate performance against such goals and objectives, and which further conforms to the Zone development plan requirements of Section 962 of the General Municipal Law, set forth in Appendix C hereto;

(b) carry out the responsibilities established by Section 963(b) of the General Municipal Law, set forth in Appendix D hereto;

(c) prepare an annual report in accordance with the requirements of Section 963(c) of the General Municipal Law, set forth in Appendix E hereto;

(d) assist the Local Zone Certification Officer, when requested, in disseminating applications for certification to Zone businesses, aiding Zone businesses in preparing certification applications, reviewing applications for completeness, and monitoring and evaluating the performance of certified zone businesses in complying with the representations contained in their certification applications relating to investment and job creation;

(e) explain Zone benefits and incentives available to certified Zone businesses and assist certified businesses in applying for benefits and incentives;

(f) assist the Local Zone Certification Officer, when requested, in collecting Business Annual Reports, when due, from certified Zone businesses, assisting certified Zone businesses in preparing such reports, and reviewing such reports for completeness; and

(g) stimulate the creation and expansion in the Zone of new and existing minority and women-owned business enterprises, as more fully described in the Contractor's application, attached hereto as Appendix B:

(i) for the purposes of this paragraph, a "minority business enterprise" means any business enterprise, authorized to do business in this State, including a sole proprietorship, partnership, or corporation that is at least fifty-one percent (51%) owned by one or more minority group members; an enterprise in which such ownership is real, substantial and continuing, and in which such minority ownership has and exercises the authority to control and operate, independently, the day-to-day business decisions of the enterprise;

(ii) for the purposes of this paragraph, a "women-owned business enterprise" means a business enterprise, authorized to do business in this State, including a sole proprietorship, partnership or corporation that is at least fifty-one percent (51%) owned by one or more United States citizens or permanent resident aliens who are women, where the ownership interest is real, substantial and continuing, and such women ownership has and exercises the authority to control independently the day-to-day business decisions of the enterprise;

(iii) for the purposes of this paragraph, a "minority group member" means a United States citizen or permanent resident alien who is and can demonstrate membership in one of the following groups:

(A) Black persons having origins in any of the Black African racial groups;

(B) Hispanic persons of Mexican, Puerto Rican, Dominican, Cuban, Central or South American descent of either Indian or Hispanic origin, regardless of race;

(C) Native American or Alaskan Native persons having origins in any of the original peoples of North America; and

(D) Asian and Pacific Islander persons having origins in any of the Far East countries, South East Asia, the Indian subcontinent or the Pacific Islands.

2. Such services shall be performed by the Contractor during the period beginning September 1, 1998, and terminating June 30, 1999.

B. Staff.

1. To accomplish the foregoing services, the Contractor shall maintain the staff described in Appendix B, who shall perform the responsibilities set forth in the job descriptions contained in said Appendix.

2. The Contractor shall advertise any vacancies of the above positions for a minimum of eight (8) consecutive days, running from Sunday to Sunday, in one or more daily newspapers that serve the local population. For purposes of this Agreement, the Department's Project Control Officer (the "DPC Officer") shall be the Economic Development Zones Program Director or his/her designee. All appointments of staff are subject to the review and approval by the DPC Officer.

C. Reports.

1. The disbursements provided for by Article III of this Agreement are contingent upon the receipt and approval by the DPC Officer of the progress and financial reports, zone annual program plan, business annual reports by March 1, 1999, and the zone annual report by May 1, 1999. If the Contractor fails to submit any of the reports required pursuant to this Agreement, the Department, in its sole discretion, may withhold payment, reduce the amount payable to the Contractor, cancel this Agreement, and or take any other action the Department deems appropriate. The progress and financial reports described below shall be in addition to the annual report required by Section 963(b) of the General Municipal Law, attached hereto as Appendix D.

(a) The Contractor shall submit progress reports to the DPC Officer which shall contain, but not be limited to, a discussion and analysis of the progress of the services specified in Article I.A.1 (a) of this Agreement and such further information, explanation, or recommendations as may be requested by the DPC Officer. A zone annual program plan, described in Section 963(b)(i) of the General Municipal Law, shall be submitted by September 15, 1998. It shall cover the period from September 1, 1998, through June 30, 1999. A Mid-Year Progress Report shall be submitted by January 15, 1999. The Year-End Progress Report for the contract year shall be submitted by July 15, 1999.

(b) The Contractor shall submit to the DPC Officer and to the Department's Finance Officer financial reports based on the contract year, in the form required by the Department's

Finance Officer, which shall set forth receipts and expenditures of funds pursuant to this Agreement during the preceding period.

2. In addition to the financial reports, the Contractor shall submit to the DPC Officer and the Department's Finance Officer within a reasonable period of time after June 30, 1999 either (a) or (b):

(a) a report prepared by an independent certified public accountant which describes the receipts and expenditures of funds pursuant to this agreement. This review shall be in accordance with generally accepted accounting principles. The report shall include an opinion as to whether the financial reports submitted by the Contractor to the DPC Officer and the Department's Finance Officer represent true and accurate costs and reimbursements.

(b) if the Contractor is regularly subject to a financial audit of its activities, and the audit is conducted by an independent certified public accountant, and the activities which the contractor engages in pursuant to this contract are subject to the audit, then the relevant portions of the audit can be submitted in place of the report called for in section (a) above.

D. Meetings.

1. The Contractor shall make available any of its officers, employees, consultants, subcontractors or agents for consultation with the Department concerning matters pertaining to this Agreement. The Contractor shall notify the DPC Officer of all meetings of the Contractor's governing body and shall forward to the DPC Officer a copy of minutes of all such meetings.

2. The DPC Officer, or any other persons authorized to monitor and/or evaluate the Project shall have access to the Contractor's premises for the purpose of monitoring, assisting, evaluating and auditing of the Project.

E. Purchases.

1. Each purchase of furnishings, equipment, printing, supplies, or other property made pursuant to this Agreement, whose cost exceeds \$2,500.00 but does not exceed \$5,000.00, shall be made with the approval of the DPC Officer. The Contractor shall make a reasonable effort to obtain the lowest price possible.

2. Each purchase of furnishings, equipment, printing, supplies, or other property, made pursuant to this Agreement, costing in excess of \$5,000.00, shall be made with the approval of the DPC Officer, and shall be made in accordance with the following requirements:

(a) The Contractor shall invite bids for such purchase and shall choose the lowest responsible bidder.

(b) Bidding shall not be required where the Contractor submits to the DPC Officer information sufficient to establish that the property to be purchased is available only from a single source. However, such sole source purchases must have the prior approval of the DPC Officer.

3. The Contractor shall maintain a separate detailed inventory of all the furnishings, equipment and other non-consumable property purchased with funds provided pursuant to this Agreement and shall provide the Department with a true copy of such inventory.

4. Upon completion of the Contractor's performance of this Agreement or upon earlier cancellation of this Agreement, such furnishings, equipment or other property purchased by the Contractor shall be disposed of in accordance with the Department's directives.

F. Minority and Women-Owned Business Enterprise Commitments.

1. General Requirements.

(a) The Contractor acknowledges that it is the policy of the Department to provide maximum practicable opportunities for certified minority and women-owned business enterprises ("MWBEs") to participate in the performance of the Department's contracts. The Contractor agrees to use its best efforts to solicit and obtain the participation of MWBEs on this contract and to periodically report on such efforts, upon the request of the Department.

2. Minority and Women-Owned Business Enterprise Participation Goals.

Pursuant to Article 15-A of the Executive Law and regulations adopted thereunder, the Department has established a zero goal for the participation of certified minority-owned business enterprises and a zero goal for the participation of certified women-owned business enterprises on the Project or services to be performed under this Agreement.

II. OUTSIDE CONTRACTED SERVICES.

A. Preliminary Approval.

Whenever the Contractor determines that the special expertise of a subcontractor or consultant is required; the Contractor shall so notify the DPC Officer. The Contractor shall detail those specific tasks a subcontractor or consultant would be required to perform, together with a description of the expertise of the subcontractor or consultant. The DPC Officer shall review the request of the Contractor and give approval or disapproval of the use of the subcontractor or consultant services and the reasons therefor. The Contractor shall not contract to retain a subcontractor or consultant prior to approval of the DPC Officer.

B. Selection Procedure.

1. In the event that the DPC Officer approves the use of a subcontractor or consultant, such services shall be contracted for according to the following procedure:

(a) Where the cost of the subcontractor or consultant services to be contracted for will exceed \$5,000.00, the Contractor shall invite bids for such services and choose the lowest responsible bidder, all subject to the written approval of the DPC Officer. Prior to soliciting bids, the public bidding plan shall be presented to the DPC Officer for approval.

(b) Regardless of whether the Contractor procures subcontractor or consultant services as the result of competitive bidding or otherwise, the choice of the subcontractor or consultant must be justified. The Contractor must indicate the subcontractor's or consultant's background, experience and other pertinent information, as well as the hourly rate and the hours required, to the DPC Officer.

III. CONSIDERATION AND FISCAL PROCEDURE.

A. Payment.

In full consideration for all the services performed by the Contractor in a manner satisfactory to the Department, the Department shall pay to the Contractor a sum not to exceed THIRTY-NINE THOUSAND ONE HUNDRED EIGHTY DOLLARS (\$39,180), at the rates set forth in the budget contained in Appendix B (the "Budget"), in the ordinary course of State business, upon receipt of duly

authenticated invoices and upon the receipt and approval by the DPC Officer of the required progress and financial reports, zone annual program plans, business annual reports, and the annual report, provided, however, that ten percent (10%) of the full amount of said consideration shall not be payable to the Contractor unless and until the Contractor fully performs provisions of the contract set forth at I.A.1. (a) - (g), I.C. In addition, the zone will be measured throughout the term of the contract in light of the following criteria: has the zone

- (1) to the best extent possible, achieved the objectives set forth in the Zone Annual Program Plan, encouraged businesses to create jobs and/or invest in their zone facilities, and have otherwise performed the duties of the office;
- (2) been accountable to this office in submitting the required reports outlined in this contract on a timely basis; and
- (3) demonstrated a commitment to the success of the zone in such areas as using new and innovative methods to promote the zone, upgrading the skill and capacity of the zone office through activities conducted by this Department, and in providing appropriate and necessary services to the zone community.

The level of future contract considerations (dollars allotted to the zone) depend upon this year's zone performance as measured by the criteria established in this paragraph.

B. Separate Account.

The Contractor shall set up a separate account within its ledger to be used only for funds received pursuant to this Agreement. Such funds shall not be commingled in this account with funds received from any other source or funds received pursuant to any other agreement.

C. Release.

The acceptance by the Contractor of the amount certified by the Department as final payment for the Contractor's services pursuant to this Agreement shall release the Department from any and all claims, causes of action and liability to the Contractor, or to its legal representatives, arising out of or relating to this Agreement.

D. Travel Expenses.

No expense shall be incurred for travel in excess of travel expenses permitted under the rules and regulations governing travel by New York State employees. The Contractor shall incur no expenditures for travel outside of the State of New York without prior written approval by the DPC Officer. Such prior written approval shall be required, notwithstanding the fact that the Budget may include an amount designated as expenses for travel outside of New York State.

E. Unauthorized Expenditures and Uses.

The Contractor shall not expend funds for any purpose not provided for in the Budget. In the event that the Contractor spends or uses funds in excess of the amounts in the Budget, the Department, in its sole discretion, may cancel this Agreement, reduce the amount payable to the Contractor by the amount of such over-expenditures, and/or take any other action the Department deems appropriate.

F. Budget Modifications.

The Budget contains the fees to be charged and expenses to be incurred by the Contractor during the term of this Agreement. The Contractor shall submit all requests for Budget Modifications to the Local Economic Development Zone Board Chairman for review. The rates of reimbursement contained in the budget shall not be increased. The Contractor may adjust the components of said fees and expenses by an amount of up to ten percent (10%) of the original amount of such components; provided, however, that the total consideration payable to the Contractor by the Department shall in no way be altered as a result of such adjustments. The Contractor must obtain the written approval of the DPC Officer for any adjustment of the components of said fees and expenses by an amount **in excess of** ten percent (10%) of the original amount of such components.

G. Failure to Commit Funds.

If the Contractor shall fail to commit funds for any part of the Budget during the term of this Agreement or at the level of expenditures indicated in said Budget, the Department, in its sole discretion, may reduce the total amount of funds authorized under the Budget by the amount not expended, by informing the Contractor in writing of the amount of the reduction and the items in the Budget which are to be reduced.

IV. REPRESENTATIONS, WARRANTIES AND COVENANTS.

A. The Contractor represents, warrants and covenants that funds paid to the Contractor pursuant to this Agreement or any materials or services contributed by the Department shall not be used in any manner for any of the following purposes:

1. the purchase of real property;
2. the payment for the cost of meals, except when in travel status, of employees or staff of the Contractor;
3. political activities of any kind or nature, including, but not limited to, furthering the election or defeat of any candidate for public, political or party office, or for providing a forum for such candidate, or promoting the passage, defeat, or repeal of any proposed or enacted legislation;
4. religious worship, instruction or proselytizing as part of, or in connection with, the performance of this Agreement; or

B. The Contractor further represents, warrants and covenants that:

1. it is a duly appointed agent of the Local Zone Administrative Board possessing actual and express authority to bind the Board with respect to the subject matter of this Agreement;
2. neither any member of its governing body, nor any of its officers, employees, consultants or subcontractors have given anything of value to anyone to procure this Agreement between the parties or to influence any official act or the judgment of any person in the negotiation of any of the terms of this Agreement;
3. the Department's payments shall not duplicate reimbursement of costs or services received or receivable from other sources;
4. it has received or will receive written commitments for the matching funds set forth in Appendix B; and
5. it shall report in writing to the DPC Officer any grants, commitments or funds received by the Contractor for the services to be provided by the Contractor pursuant to this Agreement, from any source, governmental or non-governmental, other than the grant of funds received under this Agreement and the funds noted in Appendix B. Such report shall include a copy of the proposal and

Budget, if any, upon which such grant, commitment or funding was made, and shall be delivered to the Department within twenty (20) days from the date of the approval of such funding.

V. CANCELLATION OF AGREEMENT.

A. Right to Cancel.

The Department shall have the right to cancel this Agreement on the following terms and conditions:

1. For Cause. Upon any breach, default, or other defect of performance or breach of any representation, warranty or covenant by the Contractor under this Agreement, the Department may cancel this Agreement by giving the Contractor five (5) days written notice.

2. For Convenience. Notwithstanding any provisions contained herein to the contrary, the Department may cancel this Agreement for its own convenience by giving five (5) days written notice to the Contractor. Upon exercising the Department's right to cancel this Agreement pursuant to this subparagraph 2, the Department shall pay all necessary costs incurred by the Contractor pursuant to this Agreement, up to the date of receipt of the written notice of cancellation, upon delivery of all reports to the DPC Officer.

B. Procedure Upon Cancellation.

Upon the cancellation of this Agreement, the Contractor shall comply with all Department cancellation procedures, including, but not limited to:

1. submission of a final progress report within thirty (30) days of the receipt of a notice of cancellation. Such report shall include a detailed evaluation of the Contractor's activities pursuant to this Agreement;

2. submission of a final financial report of receipts and expenditures of funds pursuant to this Agreement within thirty (30) days of the receipt of a notice of cancellation. Such report shall be made by a certified public accountant or licensed public accountant appointed by the Contractor with the approval of the Department;

3. providing the DPC Officer with an inventory of furnishings, equipment and other property purchased with funds received pursuant to this Agreement, within thirty (30) days of the

receipt of a notice of cancellation, and carrying out any Department directives concerning the disposition thereof;

4. not incurring any further obligations or making any further payments pursuant to the terms of this Agreement beyond the date of receipt of a notice of cancellation, except necessary cancellation expenses, including rent, if applicable, for a period not to exceed thirty (30) days;

5. making available to the Department or its designees all documents, reports and materials related to this Agreement; and

6. refunding to the Department, within thirty (30) days of the receipt of a notice of cancellation, any unexpended funds held by the Contractor which have been received from the Department pursuant to this Agreement; provided, however, in the event the Contractor defaults on its obligations to the Department under this Agreement, or in the event any representation or warranty made by the Contractor in connection with this Agreement shall have been incorrect in any material respect when made, then the Department may demand repayment of all payments made by it to the Contractor, and the Contractor, upon such demand, shall make full repayment to the Department.

VI. RELATIONSHIP.

A. The relationship of the Contractor to the Department arising out of this Agreement shall be that of an independent contractor. The Contractor, in accordance with its status as an independent contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the Department or the State of New York by reason hereof, and that it will not by reason hereof, make any claim, demand or application for any right or privilege applicable to an officer or employee of the Department or the State of New York including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage, or retirement membership or credit.

B. All personnel of the Contractor shall be within the employ of the Contractor only, which alone shall be responsible for their work, their direction, and their compensation. Nothing in this Agreement shall impose any liability or duty on the Department or the State of New York on account of any acts, omissions, liabilities or obligations of the Contractor or any person, firm, company, agency,

association, corporation, or organization engaged by the Contractor as expert, consultant, independent contractor, specialist, trainee, employee, servant or agent, or for taxes of any nature including, but not limited to, unemployment insurance and workers' compensation, and the Contractor hereby agrees to indemnify and hold harmless the Department and the State of New York against any such liabilities.

VII. INDEMNITY.

The Department shall not be liable for any debts, liens or encumbrances incurred by the Contractor or its principal, the Board of the Zone. The Contractor hereby agrees to indemnify and save harmless the Department and the State of New York against any and all claims, liability, loss, damages, costs or expenses which the Department or State of New York may hereafter incur, suffer or be required to pay by reason of any negligent or willful act or omission of the Contractor in the performance of this Agreement.

VIII. MISCELLANEOUS PROVISIONS.

Upon expiration or cancellation of this Agreement, all finished and unfinished documents, data, studies and reports, and other property purchased by the Contractor with funds provided by the Department pursuant to this Agreement, shall become the property of the Department.

IX. APPENDICES.

Appendices A, B, C, D and E, attached hereto, are in every respect made a part of this Agreement as if fully set forth herein.

X. APPROVAL REQUIRED.

This Agreement shall not be binding upon the Department until approved by the Department of Law and the Office of the State Comptroller.

XI. WAIVER.

A waiver of enforcement of any provision of this Agreement by the Department shall not constitute a waiver by the Department of any other provision of this Agreement, nor shall it preclude the Department from subsequently enforcing such provision thereafter.

XII. SEVERABILITY.

Any provision of this Agreement found to be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remainder of this Agreement.

XIII. SPECIAL ADDITION

The State will not be liable for payments pursuant to any contract, grant or agreement made pursuant to an appropriation in any account of the Community Project Fund if insufficient monies are available for transfer to such account of the Community Project Fund after required transfers pursuant to §99-d (3) of the State Finance Law.

XIV. MODIFICATION

The foregoing and the Appendices attached hereto contain the entire Agreement of the Contractor and the Department and no modification thereof shall be binding unless the same is in writing, signed by the respective parties, and approved by the Department of Law and the Office of the State Comptroller.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

CONTRACT NUMBER_____

Agency Certification

In addition to the acceptance of this contract, I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

NEW YORK STATE
DEPARTMENT OF ECONOMIC DEVELOPMENT

Howard Brown, Director, Office of Fiscal Management

DATED:_____

TOWN OF RIVERHEAD COMMUNITY DEVELOPMENT
AGENCY

BY:_____

TITLE:_____

DATED:_____

FEDERAL ID NO.: 11-6001935

ATTORNEY GENERAL'S SIGNATURE

COMPTROLLER'S SIGNATURE

DATED:_____

DATED:_____

STATE OF NEW YORK)

) ss.:

COUNTY OF)

On this _____ day of _____, 1999, before me personally came _____, to me known, who being duly sworn, did depose and say that (s)he resides in _____, that (s)he is the _____ of the Town of Riverhead Community Development Agency the municipal corporation which executed this contract; and that (s)he executed the contract by order of the governing body of said corporation.

NOTARY PUBLIC

STANDARD CLAUSES FOR ALL NEW YORK STATE CONTRACTS

The parties to the attached contract, license, lease, amendment or other agreement of any kind (hereinafter, "the contract" or "this contract") agree to be bound by the following clauses which are hereby made a part of the contract (the word "Contractor" herein refers to any party other than the State, whether a contractor, licensor, licensee, lessor, lessee or any other party):

1. EXECUTORY CLAUSE. In accordance with Section 41 of the State Finance Law, the State shall have no liability under this contract to the Contractor or to anyone else beyond funds appropriated and available for this contract.
2. NON-ASSIGNMENT CLAUSE. In accordance with Section 138 of the State Finance Law, this contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the previous consent, in writing, of the State and any attempts to assign the contract without the State's written consent are null and void. The Contractor may, however, assign its right to receive payment without the State's prior written consent unless this contract concerns Certificates of Participation pursuant to Article 5-A of the State Finance Law.
3. COMPTROLLER'S APPROVAL. In accordance with Section 112 of the State Finance Law (or, if this contract is with the State University or City University of New York, Section 355 or Section 6218 of the Education Law), if this contract exceeds \$10,000 (\$20,000 for certain SUNY and CUNY contracts), or if this is an amendment for any amount to a contract which, as so amended, exceeds said statutory amount, or if, by this contract, the State agrees to give something other than money, it shall not be valid, effective or binding upon the State until it has been approved by the State Comptroller and filed in his office.
4. WORKERS' COMPENSATION BENEFITS. In accordance with Section 142 of the State Finance Law, this contract shall be void and of no force and effect unless the Contractor shall provide and maintain coverage during the life of this contract for the benefit of such employees as are required to be covered by the provisions of the Workers' Compensation Law.
5. NON-DISCRIMINATION REQUIREMENTS. In accordance with Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, age, disability or marital status. Furthermore, in accordance with Section 220-a of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-a or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.
6. WAGE AND HOURS PROVISIONS. If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rate for overtime pay, as determined by the State Labor Department in accordance with the Labor Law.
7. NON-COLLUSIVE BIDDING REQUIREMENT. In accordance with Section 139-d of the State Finance Law, if this contract was awarded based upon the submission of bids, Contractor warrants, under penalty of perjury, that its bid was arrived at independently and without collusion aimed at restricting competition. Contractor further warrants that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered to the State a non-collusive bidding certification on Contractor's behalf.

12. EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN. In accordance with Section 312 of the Executive Law, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of \$25,000.00, whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000.00 whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of \$100,000.00 whereby the owner of a State-assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project, then:

(a) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(b) at the request of the contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the contractor's obligations herein; and

(c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the State contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "a", "b" and "c", above, in every subcontract over \$25,000.00 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State; or (iii) banking services, insurance policies or the sale of securities. The State shall consider compliance by a contractor or subcontractor with the requirements of any Federal law concerning equal employment opportunity which effectuates the purpose of this section. The contracting agency shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such Federal law and if such duplication or conflict exists, the contracting agency shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Department of Economic Development's Division of Minority and Women's Business Development pertaining hereto.

13. CONFLICTING TERMS. In the event of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Appendix A, the terms of this Appendix A shall control.

14. GOVERNING LAW. This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.

15. LATE PAYMENT. Timeliness of payment and any interest to be paid to Contractor for late payment shall be governed by Article XI-A of the State Finance Law to the extent required by law.

16. NO ARBITRATION. Disputes involving this contract, including the breach or alleged breach thereof, may not be submitted to binding arbitration (except where statutorily authorized) but must, instead, be heard in a court of competent jurisdiction of the State of New York.

17. SERVICE OF PROCESS. In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Contractor's actual receipt of process or upon the State's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor must promptly notify the State, in writing, of each and every change of address to which service of process can be made. Service by the State to the last known address shall be sufficient. Contractor will have thirty (30) calendar days after service hereunder is complete in which to respond.

**ECONOMIC DEVELOPMENT ZONES PROGRAM
ADMINISTRATIVE FUNDING - 1998/1999
PROPOSED PROGRAM BUDGET**

FY 1998/99

	(1)	(2)	(3)	(4)	(5)
LOCAL SHARE					APPROVED GRANT AMOUNT
	Cash	In-Kind	*State	TOTAL	
<u>PERSONAL SERVICES:</u>					
	\$18,000	\$10,000	\$20,000	\$48,000	
Salaries					
	\$ 4,000		\$ 5,000	\$ 9,000	
Fringe Benefits					
<u>NON-PERSONAL SERVICES:</u>					
Supplies			\$1,080	\$ 1,080	
Travel	\$2,000		\$2,000	\$ 4,000	
Equipment Rental					
Equipment Purchases			\$ 350	\$ 350	
Real Estate Rental					
Telephone		\$ 1,680		\$ 1,680	
Utilities					
Postage		\$500		\$ 500	
Printing	\$1,000		\$3,250	\$ 4,250	
Consultant Services	\$2,000		\$7,500	\$ 9,500	
Miscellaneous (specify)					
1.					
2.					
3.					
4.					
TOTAL BUDGET	\$27,000	\$12,180	\$39,180	\$78,360	

INSTRUCTIONS: Applicant to complete columns 1-4 only. Reconcile Columns 1, 2 and 3 to Column 4 to insure an accurate budget. * State share limited to a maximum of \$ 39,180.

ZONE NAME: Riverhead EDZ

1998/1999

State Use Only Date:

APPENDIX B

6/13/98

Adopted

Town of Riverhead

Resolution # 747

Establishes Economic Development Zone Administrative Board

COUNCILMAN KENT

offered the following resolution,

which was seconded by COUNCILMAN LILL:

WHEREAS, the Riverhead Town Board by Resolution #305 dated September 9, 1997 authorized submission of an application to New York State Empire State Development Corporation for designation of the Calverton Enterprise Park as an Economic Development Zone (EDZ); and

WHEREAS, on June 3, 1998 Governor Pataki did announce the designation of new zones to include the Calverton Enterprise Park, Town of Riverhead, Suffolk County, and

WHEREAS, the implementation of Economic Development Zones requires certain actions by the municipality including the establishment of a Zone Administrative Board to be responsible for the day-to-day operations of the zone and its programs; and

WHEREAS, the board must include representative of local businesses, organized labor, community organizations, financial institutions, local educational institutions and residents, as well as the Town Supervisor, Riverhead Development Corporation representative, Community Development Agency (CDA) Director and local utility representative; and

WHEREAS, the EDZ program provides for administrative funds with a required 50% match for 9/98 through 6/99; New York State funds in the amount of \$39,180.

THEREFORE, BE IT FURTHER RESOLVED, that the Riverhead Town Board hereby establishes the Calverton Enterprise Park Zone Administrative Board for administration of the Calverton Enterprise Park EDZ to include:

Edwin Tuccio	local business (Edwin Tuccio Real Estate)
John Kennedy	organized labor (Building and Construction Trades Council)
Donald Reib	community organization (Chamber of Commerce)
Thomas Kohlmann	financial institution (Suffolk County National Bank)
Barbara Ripel	educational institution (Suffolk County Community College)
Ann Miloski	resident (Timber Park)
Vincent Vilella	Supervisor
Harvey Heilering	RDC Board of Directors

THE VOTE

Cardinale	✓	Yes	No	Kwasna	✓	Yes	No
Kwasna	✓	Yes	No	Lill	✓	Yes	No
Vilella	✓	Yes	No				

THE RESOLUTION WAS ☒ WAS NOT ☐

13. Describe how this funding will allow the Zone to accomplish its goals. (See §A and §B 2(c) of the Application Guidelines.) If additional pages are necessary, include the Zone name and Appendix B Page 2-2, etc. on the bottom of each page.

The proposed budget will allow the Calverton EDZ to sufficiently market EDZ programs to prospective tenants. The majority of funding will pay for a Zone Coordinator who will be charged with marketing the program and working with tenants to be sure that the EDZ program benefits are being used to their fullest potential, thereby maximizing the redevelopment of the Calverton site. A consultant will be hired to develop a marketing brochure.

Specific goals of the Calverton EDZ include:

- 1) The employment of 500 people by the end of the first year of the Zone's existence. Therefore, the Town of Riverhead hopes to increase the level of employment by 25% a year until the ultimate goal of 3,000 employees is achieved within 10 years;
- 2) leverage the physical attributes and special incentives of the zone to enhance the quality of life and contribute to the economic development of the region;
- 3) diversify the economic base of the zone;
- 4) establish a strong identity for the Calverton EDZ;
- 5) improve coordination among local, county, regional state and federal business development programs;
- 6) assist minority and women business enterprises (MBE/WBE) and small businesses (with less than 20 employees) in overcoming barriers to starting up within the Zone;
- 7) improve coordination among local, county regional, state and federal business development program; and
- 8) assess and develop the infrastructure needed to support business development in the zone.

JOB DESCRIPTION FOR EDZ COORDINATOR POSITION ECONOMIC DEVELOPMENT ZONE COORDINATOR

General Statement of Duties

The Economic Development Zone Coordinator will be responsible for coordinating with the appropriate agencies, all Economic Development Zone programs, preparing and reviewing applications for Zone benefits on behalf of private businesses, managing the ED Zone Service Center, marketing the Zone programs and preparing the budget and grant applications to maintain the operation of the ED Zone Office. The Coordinator will be responsible to the Administrative Board of the Zone and will be an employee of the Department of Community Development.

Examples of Work

Assists the Economic Development Zone Board in establishing policies relating to zone goals and objectives.

Monitor all services provided through the Zone program including job training, day care, economic development, financial incentives, and minority business development. Work with agencies providing each service to assure the need, coordinated delivery and high quality of the service.

Prepare all necessary documentation for private business to qualify for State of New York and Riverhead Zone benefits. Assist participants in completing application forms, reviews applications prior to submission for certification.

Maintains and expands liaison with the business community in order to market the Zone program and increase economic development in the Zone. Oversee an extensive promotional campaign to market the Economic Development Zone to the local and national business community.

Prepares grant applications and the Zone's annual budget and annual narrative report. Conduct survey, community meetings and seminars to publicize and explain the program and to encourage participation and maximum benefit for the Town of Riverhead.

Perform any other related duties as assigned by the Town Supervisor and/or his designee.

Acquired Skills Knowledge and Abilities

1. Ability to write well and easily.
2. Knowledge of general business practices.
3. Ability to relate to a wide variety of people.
4. General knowledge of social service and job training programs.
5. Ability to prepare and manage budget.

Minimum Qualifications: Either:

- a. Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree and one (1) year of responsible experience in sales management, real estate, business management, economic research, banking, community planning, public administration or other field related to industrial and/or economic development; or
- b. Five (5) years of experience as described in (a) above; or
- c. An equivalent combination of training and experience as defined by the limits of (a) and (b) above.

15. If consultants are to be used, describe the type of services to be provided, the approximate time frame for services to be rendered and the name(s) of firms, if known, as described in SB.2. e. If additional pages are necessary, include the Zone name and Appendix B, Page 4-2, etc. on bottom of each page.

It is anticipated that a consultant will be hired within the first six months of the contract period to produce a marketing brochure to easily explain available EDZ benefits to prospective tenants. The Town of Riverhead will seek proposals from a variety of qualified vendors through a required Request for Proposals (RFP) process.

**TOWN OF RIVERHEAD****COMMUNITY DEVELOPMENT AGENCY****ANDREA LOHNEISS, DIRECTOR**270 HOWELL AVENUE
RIVERHEAD, NEW YORK 11801
(516) 727-4880 EXT. 317

VINCENT G. VILLELLA, CHAIRPERSON

MARK A. KWASNA, MEMBER

JAMES G. LULL, MEMBER

PHIL CARDONALE, MEMBER

CHRISTOPHER E. KENT, MEMBER

ANDREA LOHNEISS, SECRETARY-TREASURER

February 1, 1999

Ms. Sherry Vancor
Economic Development Zones Program
Empire State Development Corporation
One Commerce Plaza, Room 980
Albany, NY 12245

Dear Ms. Vancor:

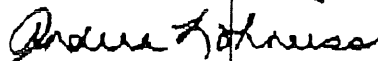
Enclosed are three sets of revised documents that have been executed as required.

Please be advised that the Riverhead Town Board has committed to and budgeted for matching funds in the amount of \$39,180 (Resolution #747). As indicated on Appendix B, page 5-1, this commitment is proportioned as \$27,000 cash and \$12,180 in-kind match.

In anticipation of a contract from New York State, the town has been expending funds for the zone coordinator and marketing program and are preparing a drawdown request for submission upon contract approval.

Thank you for your cooperation in this matter.

Sincerely,


Andrea Lohneiss
Director

§ 962. Economic development zone development plan

An economic development zone development plan shall be filed with the commissioner and with the local economic development zone administrative board, and shall demonstrate the methods by which the applicant intends to promote the development of new business and the expansion of existing business within the economic development zone and shall include, but shall not be limited to:

(a) a statement indicating how economic development zone designation would assist in the revitalization of the area in which such zone is proposed to be located;

(b) a description of the method by which industrial development agencies or other public finance agencies shall grant a preference for allocation of private activity bonding authority for projects located in the proposed economic development zone;

(c) a description of proposals for infrastructure improvements and investments and a timetable for their completion;

(d) a statement identifying those local tax incentives proposed to be offered within the zone;

(e) a description of a procedure to expedite the issuance of any required local permits or licenses;

(f) a description of other activities to be undertaken by municipal agencies, business entities, not-for-profit corporations, community-based organizations or any other persons, which are designed to promote private sector business investment and job development in the economic development zone and a description of the job training or job placement services to be made available to economic development zone residents in need of such training or services;

(g) an inventory of real property located within the proposed economic development zone that is owned by a municipality or the state and is currently unused by the municipality or the state;

(h) a description of the business development programs and services to be available to stimulate the creation of new small businesses, including new small minority and women business enterprises;

(i) a description of efforts that will be undertaken to prevent or discourage the displacement of residents of the proposed economic development zone;

(j) a description of activities designed to ensure the meaningful participation of minority-owned and women-owned business enterprises in economic development zone development activities;

(k) a description of provisions for the participation of not-for-profit and business corporations in the development of the plan and in strategies for implementation of the plan;

(l) a description of the marketing strategy to be employed by the applicant to promote business development in the zone and the resources to be committed by the applicant and other organizations to the implementation of such strategy;

(m) a description of the method by which the applicant will evaluate the success of any activities to be undertaken in the proposed economic development zone, provided, however, that the applicant shall take into consideration the factors upon which the selection of the area was based in any evaluation;

(n) a description of provisions for participation and allocation of funds by the affected service delivery area private industry council and administrative entity established pursuant to the job training partnership act (P.L. 97-300, as amended)¹ to provide job training in the zone;

(o) a statement of the reasons why the particular geographic configuration of the zone was selected;

(p) a description of the structure and duties of the local zone administrative board to be established within each economic development zone as provided in section nine hundred sixty-one of this article;

(q) a description of the special programs to be operated by educational institutions in the area to prepare and train zone residents for employment by businesses located within and outside the zone;

(r) a statement from the appropriate regional economic development council setting forth the specific resources to be allocated for business development in the zone; and

(s) a description of facilities for licensed and certified child day care for the children of persons engaged in training for employment in, or employed in, the zone.

(Added L.1986, c. 686, § 1; amended L.1990, c. 624, §§ 11, 12.)

¹ 29 U.S.C.A. § 1501 et seq.

(c) The annual report of the local economic development zone administrative board required by subdivision (b) of this section shall, subject to the secrecy provisions referred to in subdivision (d) of this section, include, but not be limited to, the following information with respect to the year immediately preceding the year which is the subject of the report:

(i) a complete list of all property within the zone, if any, granted an exemption under section four hundred eighty-five-e of the real property tax law, together with the assessed value thereof and the amount of such exemption, for each municipal corporation which granted such exemption. Such list shall also set forth for each municipal corporation granting such exemption: (1) the tax rate for the year to which the report pertains; (2) the amount of real property tax that would have been paid in the aggregate by the owners of real property granted an exemption under section four hundred eighty-five-e of the real property tax law if the property was fully taxable at that rate; and (3) the amount of tax actually paid in the aggregate by such owners;

(ii) the total incremental value, if any, as defined in subdivision (e) of section nine hundred sixty-seven of this chapter, of taxable real property in each city, town, village or county within the economic development zone, together with the total amount of tax increments which are segregated pursuant to subdivision (g) of such section;

(iii) the total dollar value of the refund or credit of taxes imposed pursuant to the authority of article twenty-nine of the tax law on receipts from the sale of certain materials used in constructing, expanding or rehabilitating certain business property located in the economic development zone, as authorized by clause six of subdivision (a) of section eleven hundred nineteen of the tax law;

(iv) the total dollar value of the refund or credit of taxes imposed under article twenty-eight of the tax law on receipts from the sale of materials used in constructing, expanding or rehabilitating certain business property

located in the economic development zone, as authorized by clause six of subdivision (a) of section eleven hundred nineteen of the tax law;

(v) the number of taxpayers claiming each of the following tax credits or refunds, together with the total amount of each credit claimed by taxpayers in the aggregate against their taxes in the year to which the report pertains, resulting from taxpayer activity in the economic development zone or investments made by taxpayers in the capital corporation established for that economic development zone:

(A) credits against the tax imposed under article nine-A of the tax law, based on investments in certain eligible property in an economic development zone, as authorized by subdivisions twelve-B and twelve-C of section two hundred ten of the tax law;

(B) credits against the tax imposed under article twenty-two of the tax law, based on investments in certain eligible property in the economic development zone, as authorized by subsection (j) of section six hundred six of the tax law;

(C) credits against taxes imposed under articles nine-A, twenty-two, twenty-two and thirty-three of the tax law, based on wages paid to certain employees employed by a business located in an economic development zone, as authorized by subdivision nineteen of section two hundred ten, section (k) of section six hundred six, subsection (e) of section fourteen hundred fifty-six and subdivision (g) of section fifteen hundred eleven, respectively, of the tax law;

two, thirty-two and thirty-three of the tax law, based on investments in the stock of an economic development zone capital corporation, as authorized by subdivision twenty of section two hundred ten, subdivision (l) of section six hundred six, subsection (d) of section fourteen hundred fifty-six, and subdivision (h) of section fifteen hundred eleven of the tax law;

(vi) the total amount of reductions in utility costs of non-retail business customers in the economic development zone, as authorized by subdivision eight of section one hundred eighty-six-a of the tax law;

(vii) a statement summarizing all amounts received as, and expenditures made from, financial support for administrative expenses pursuant to paragraph (vii) of subdivision (b) of this section; and

(viii) any other information regarding economic development zone activities which the department of economic development may require upon its own request or that of the department of audit and control, department of taxation and finance, or the legislative commission on expenditure review.

In addition to the information required by paragraphs (i) through (viii) inclusive of this subdivision, such report shall also set forth, with respect to all previous years for which reports were issued, a cumulative summary of the total amount of real property taxes that would have been received by each municipal corporation within the zone if the real property granted an exemption under section four hundred eighty-five-e of the real property tax law had been fully taxed at the tax rate for the appropriate year, the total amount of tax increments segregated for infrastructure improvements by each city, town, village or county within the zone, the total amount of each of the credits or refunds set forth in paragraphs (iii) through (vi) of this subdivision for activities or investments within the zone, and the total amounts received and expenditures made from any financial support pursuant to paragraph (vii) of subdivision (b) of this section.

(d) At the request of any local economic development zone administrative board, the department of taxation and finance, the department of economic development, the public service commission and any municipal corporation within the economic development zone shall, to the extent that it possesses any of the information required by subdivision (c) of this section, and to the extent that such information can be disclosed without violating the secrecy provisions contained in sections two hundred two, two hundred eleven, six hundred ninety-seven, one thousand one hundred forty-six, one thousand two hundred fifty, one thousand four hundred sixty-seven and one thousand five hundred eighteen of the tax law, provide that information to the local economic development zone administrative board for inclusion in its annual report. The amount of any real property taxes required to be set forth in the report pursuant to subdivision (c) of this section shall be computed and furnished to the zone's administrative board by the municipality which levied the tax. The failure of any economic development zone administrative board to prepare and submit a report as required by subdivision (b) of this section shall make the board or other community-based development organization ineligible to receive any financial support for administrative expenses authorized by paragraph (vi) of subdivision (b) of this section; provided, however, that such financial assistance shall not be withheld on account of the report's failure to include any information which is required by subdivision (c) of this section but is not available to the economic development zone administrative board.

(Added L.1986, c. 686, § 1; amended L.1987, c. 442, §§ 10, 11; L.1990, c. 624, §§ 13, 14.)

3/16/99

Adopted

Town of Riverhead Community Development Agency

Resolution # 7

Authorizes Attendance of Director at Conference

Member **COUNCILMAN KENT** offered the following resolution,

which was seconded by Member CARDINALE

WHEREAS, the Town of Riverhead has submitted to New York State Empire State Development Corporation an application for selection of a portion of the Calverton Enterprise Park to be included in the Build Now-NY initiative to be implemented by New York State; and

WHEREAS, the state has selected the Calverton site and has scheduled a conference to be held on March 23, 1999 at Syracuse University.

THEREFORE, BE IT RESOLVED, that the CDA authorizes travel and one night accommodations for the Director in order to attend this conference.

AND BE IT FURTHER RESOLVED, that the Town Clerk shall provide a certified copy of this resolution to Community Development Agency Director Andrea Lohneiss.

The Vote:

Member Cardinale

Member Kent

Member Kwasna

Member Lull

Chairman Villella

X
X
Absent
X
X

Empire State Development

Raymond J. Richardson

Vice President

Strategic Business Division & Trade Association Affairs

March 3, 1999

Ms. Andrea Lohneiss
Community Development Agency
200 Howell Ave.
Riverhead, NY 11901

Dear Ms. Lohneiss:

Congratulations once again for having your site chosen for the Build Now-NY initiative. We look forward to working with you through all the stages of the pre-permitting process. It is clear from the quality of your application that you have already invested a significant amount of time and effort in your project. However, the most challenging work is just beginning.

Empire State Development (ESD), in cooperation with the Governor's Office of Regulatory Reform (GORR), will host a working conference for all Build Now-NY award recipients to ensure that everyone understands the pre-permitting process, as well as all of the steps that are necessary to make your site "shovel ready". The conference will be held Tuesday, March 23 at Syracuse University's Drumlins Country Club Conference Center.

The conference begins with the 9:30 AM registration and will include presentations from those State agencies that are most involved with the process, Fluor Daniel Consulting, as well as break out sessions concentrating on each of the seven site profiles. Please fax the enclosed conference registration form to Carole Deyo. Additionally, we have included hotel information. If you wish to stay at the Sheraton, reservations will be made through Carole. Due to space limitations, we ask that you limit your site's participation at the conference to no more than three people.

I am sure you will find this Build Now-NY working conference to be an informative and helpful event.

Sincerely,



Raymond J. Richardson
Senior Vice President

Enc.

Empire State Development Corporation

One Commerce Plaza Albany New York 12245 Tel 518 474 7911

3/16/99

Withdrawn

Town of Riverhead
Resolution #252

**ESTABLISHES ORGANIZATIONAL STRUCTURE
OF THE TOWN OF RIVERHEAD**

COUNCILMAN LULL offered the following resolution

which was seconded by **COUNCILMAN CARDINALE**

WHEREAS Good management practice dictates that a municipal corporation have an organizational chart that assures the proper direction and supervision of all employees; and

WHEREAS the Riverhead Town Board wishes to foster a working understanding of the interdepartmental relationships in Town Government; and

WHEREAS, the Town Board would like to implement a proper chain of command and to give the community a better understanding of how each department works and is interrelated with each other.

NOW, THEREFORE BE IT RESOLVED that the attached organizational structure as attached is adopted by the Town of Riverhead; and

BE IT FURTHER, RESOLVED that the Town Clerk is hereby directed to forward a copy of this resolution and all attachments to each Town Department.

THE VOTE

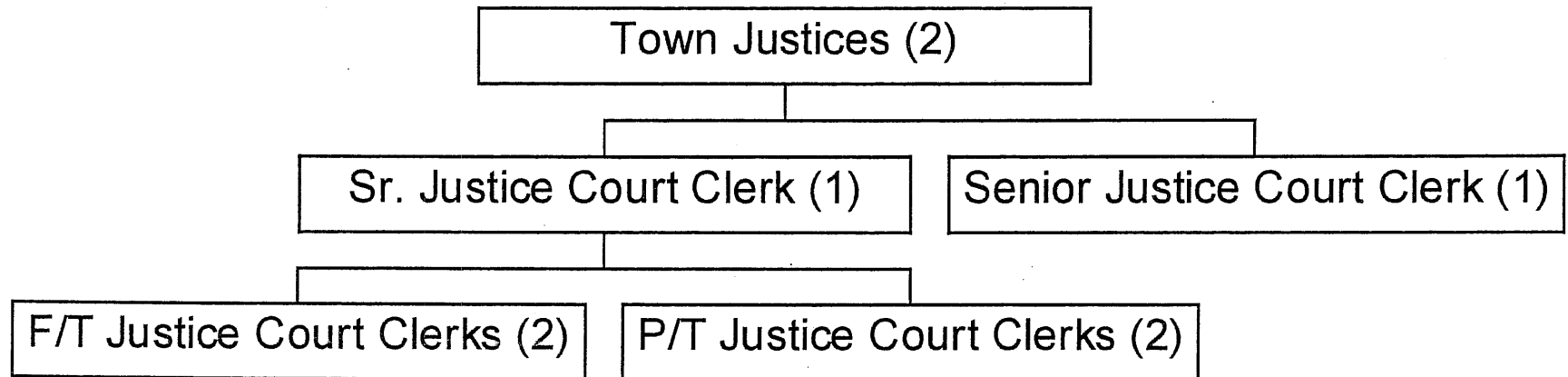
Cardinale	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			

THE RESOLUTION WAS ☒ ~~WAS NOT~~

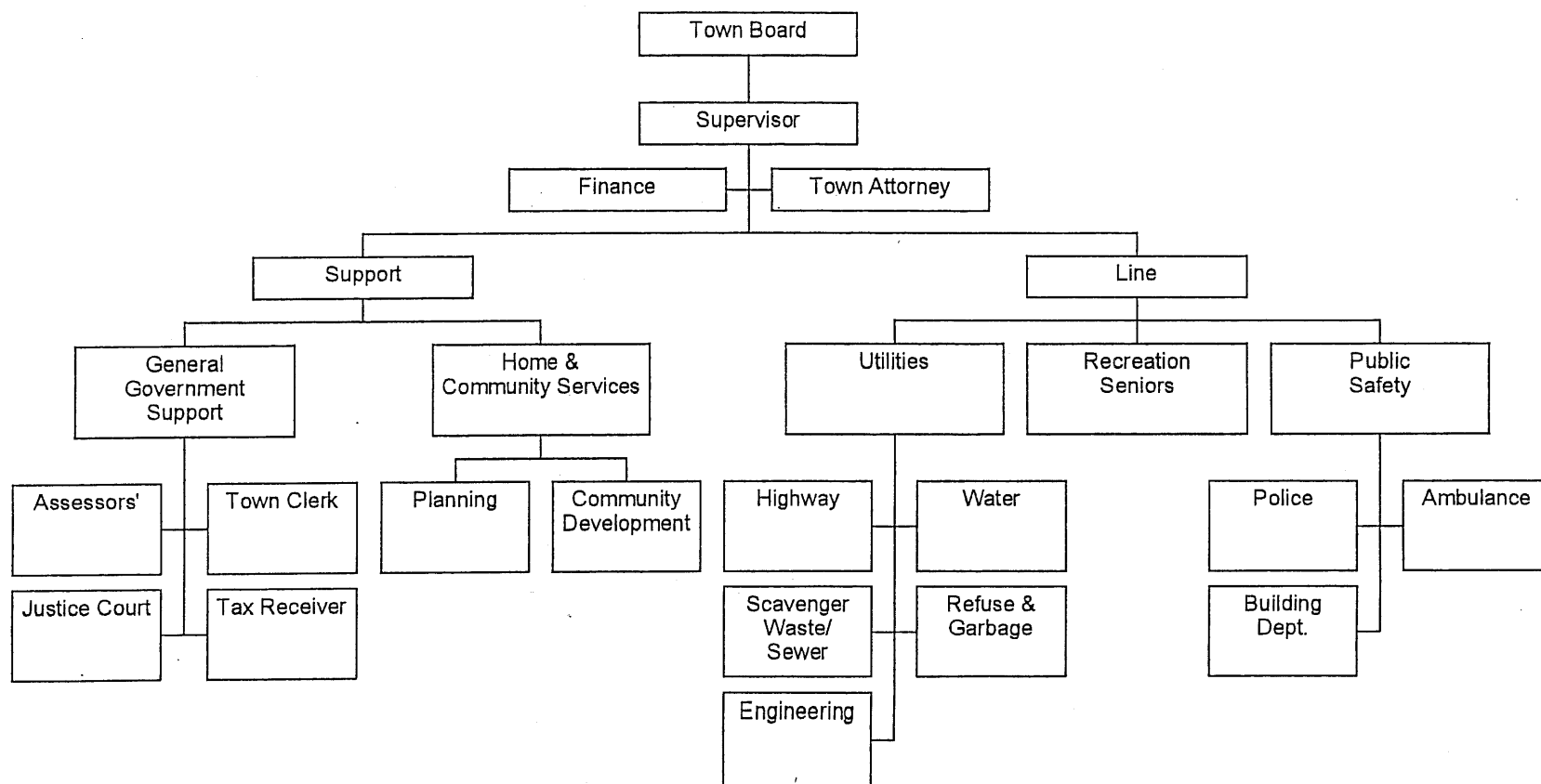
THEREUPON DULY DECLARED ~~ADOPTED~~

Withdrawn

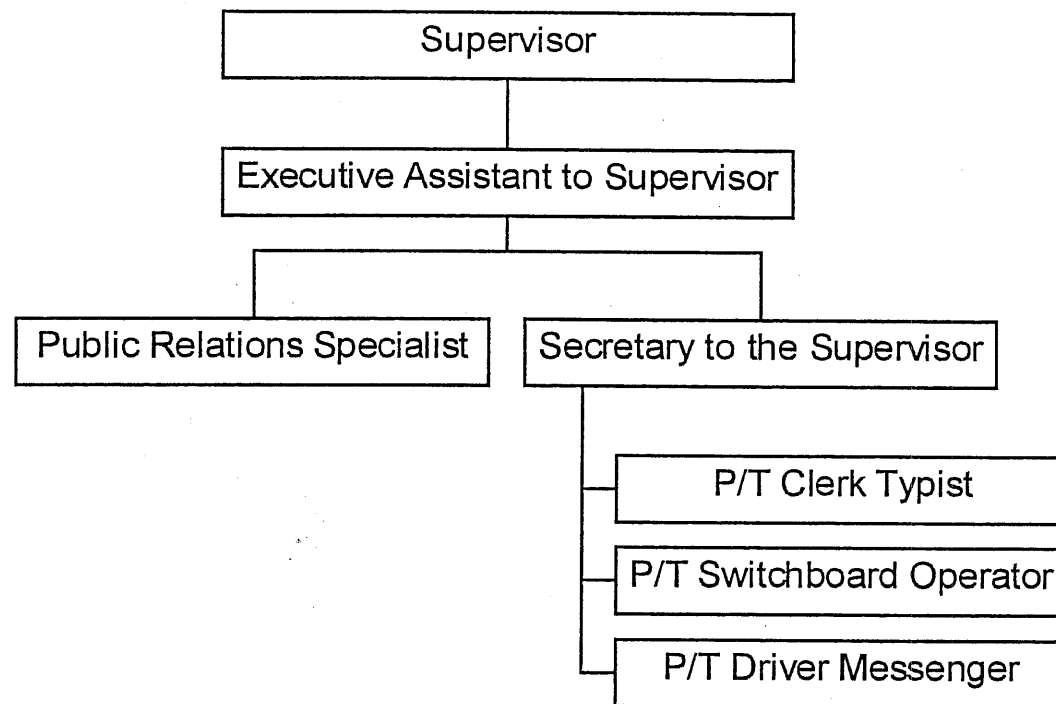
Riverhead Justice Court



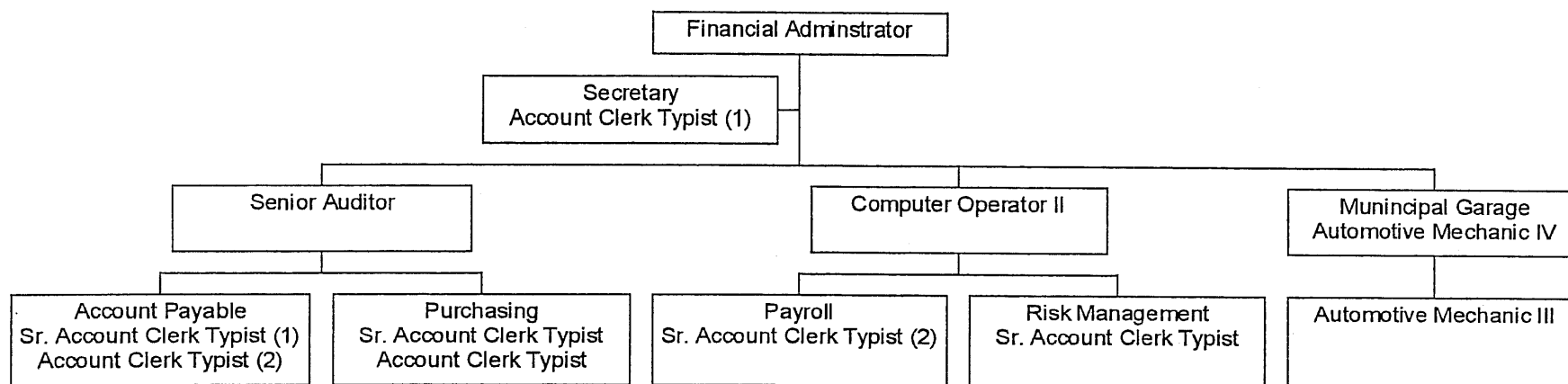
Town of Riverhead Government Organizational Chart



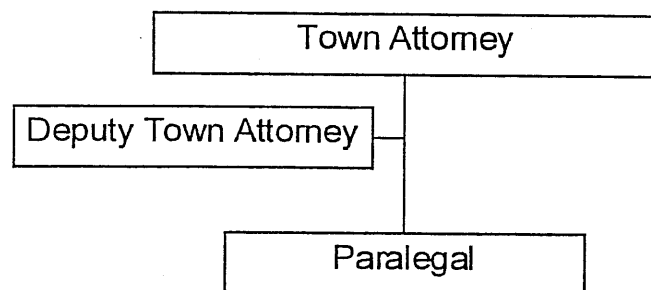
Office of the Supervisor Organizational Structure



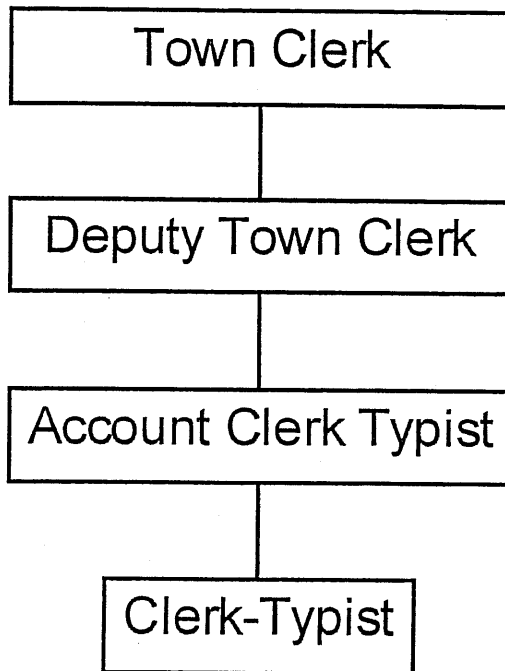
Accounting Department Organizational Chart



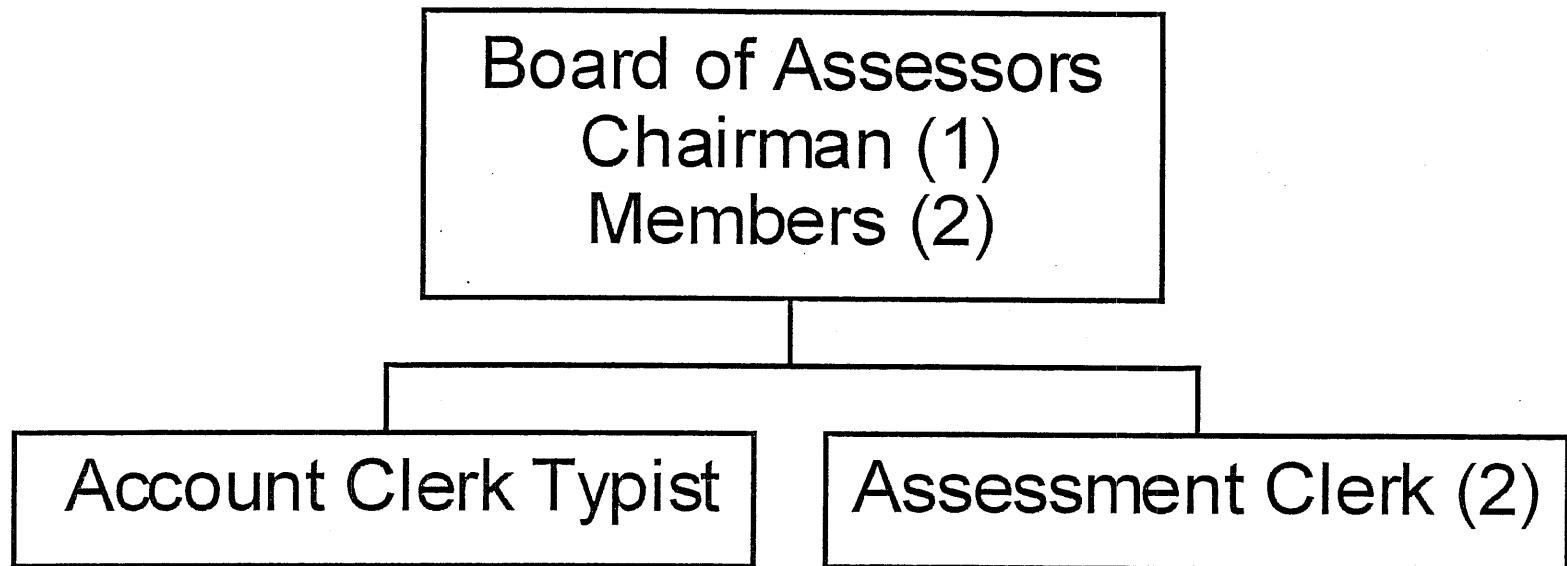
Office of the Town Attorney Organizational Chart



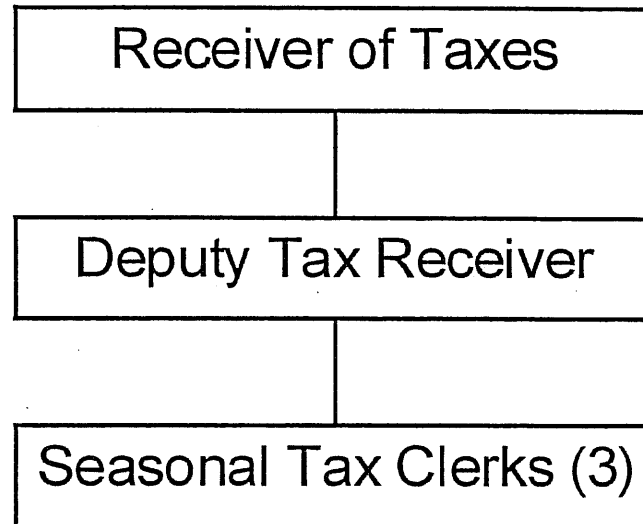
Office of the Town Clerk Organizational Structure



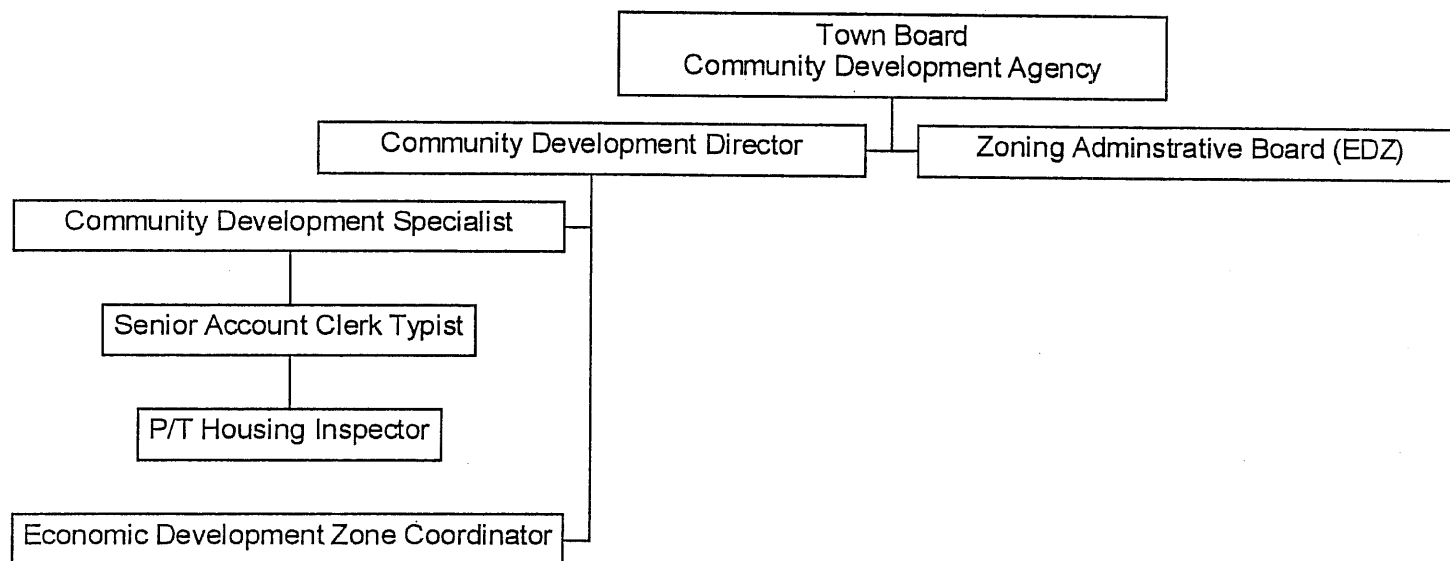
Board of Assessors' Organizational Structure



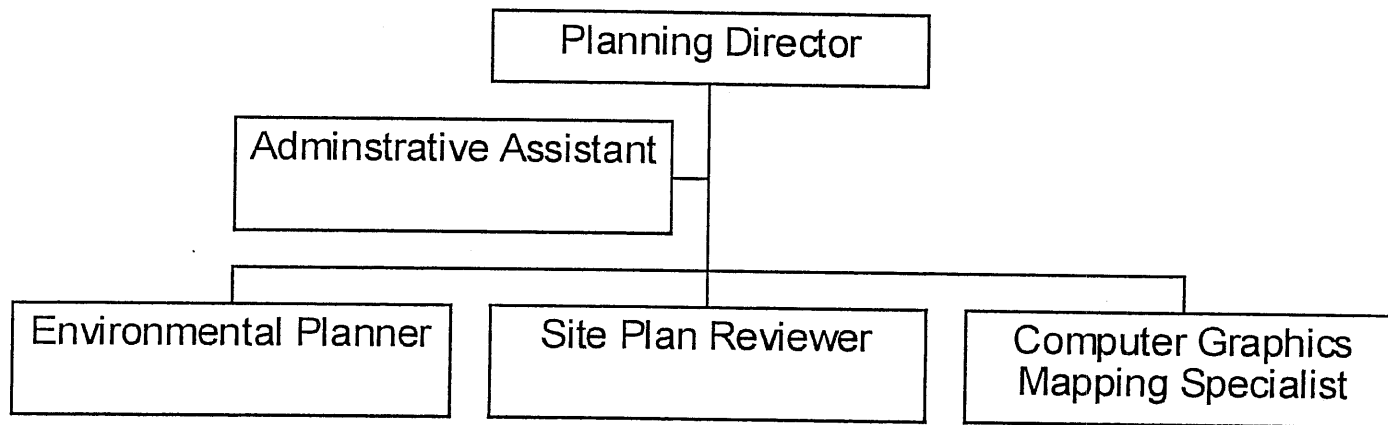
Receiver of Taxes Organizational Chart



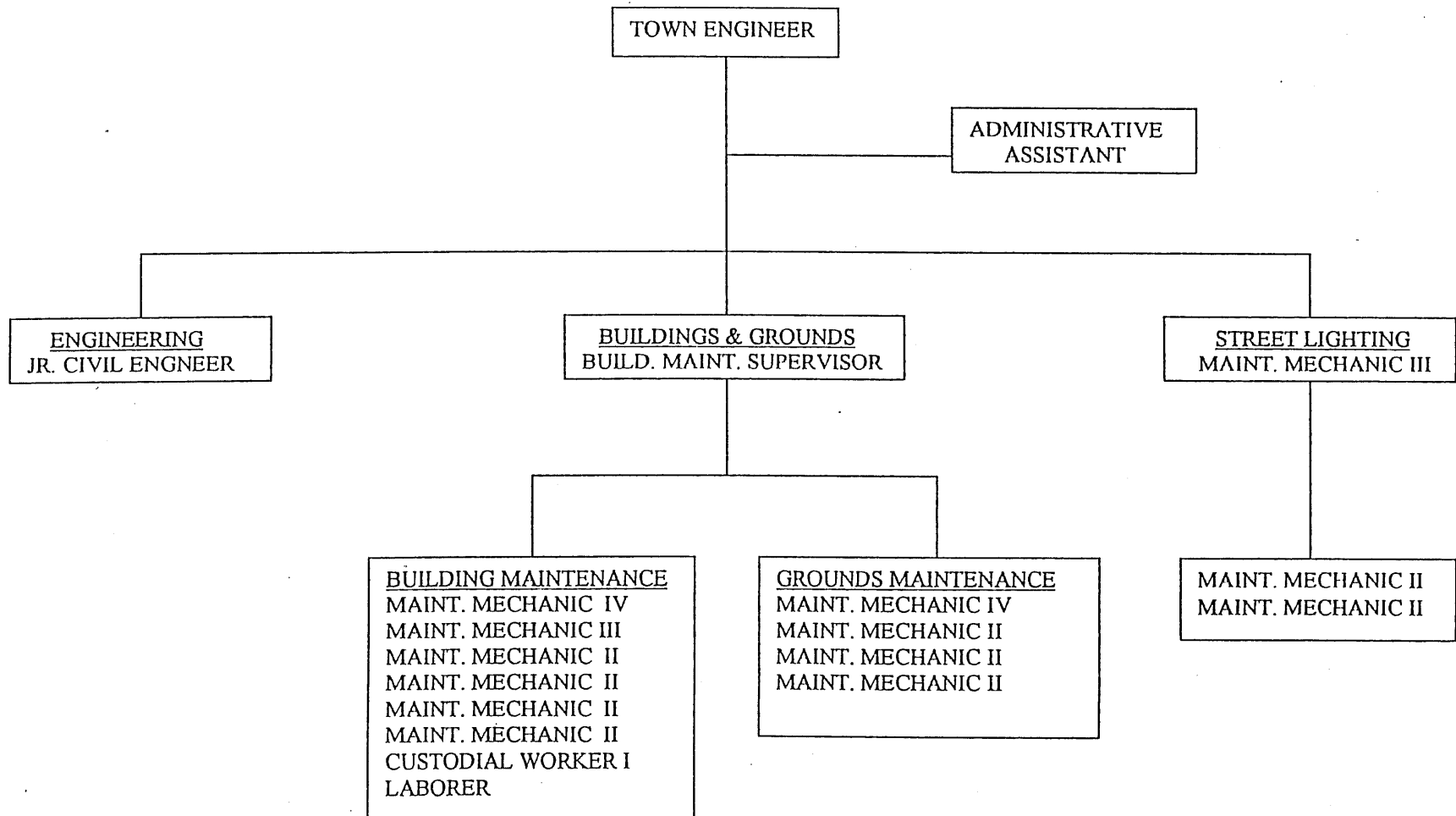
Community Development Organizational Chart



Planning Department Organizational Structure

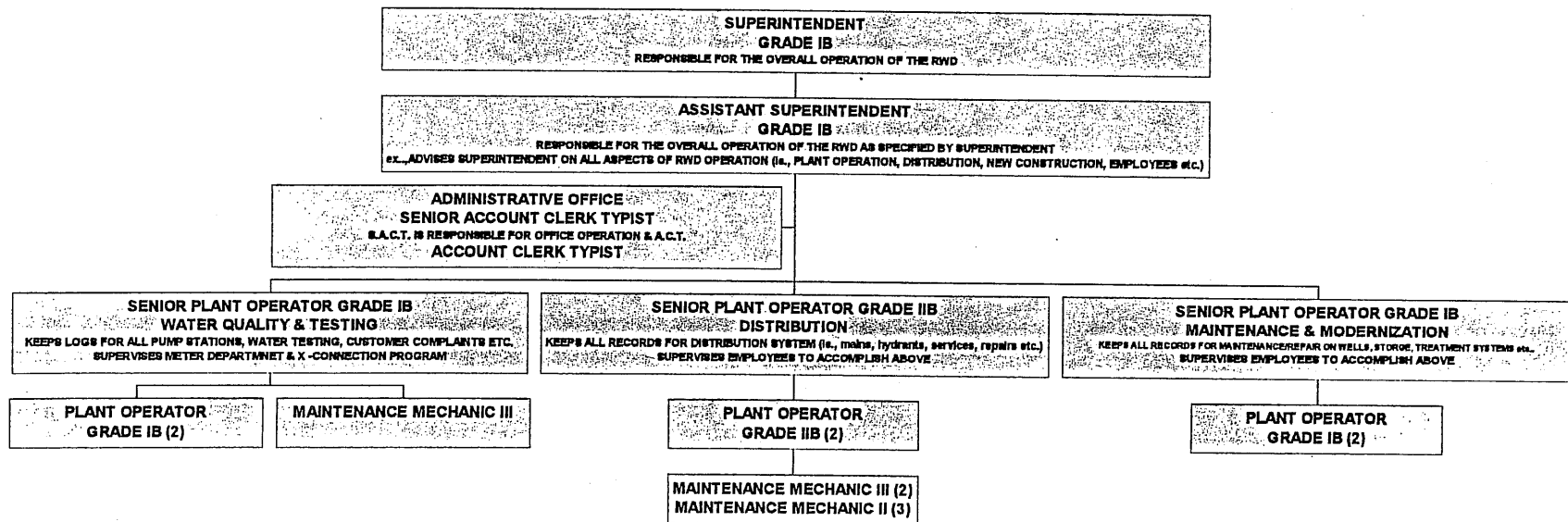


ENGINEERING DEPARTMENT ORGANIZATION CHART

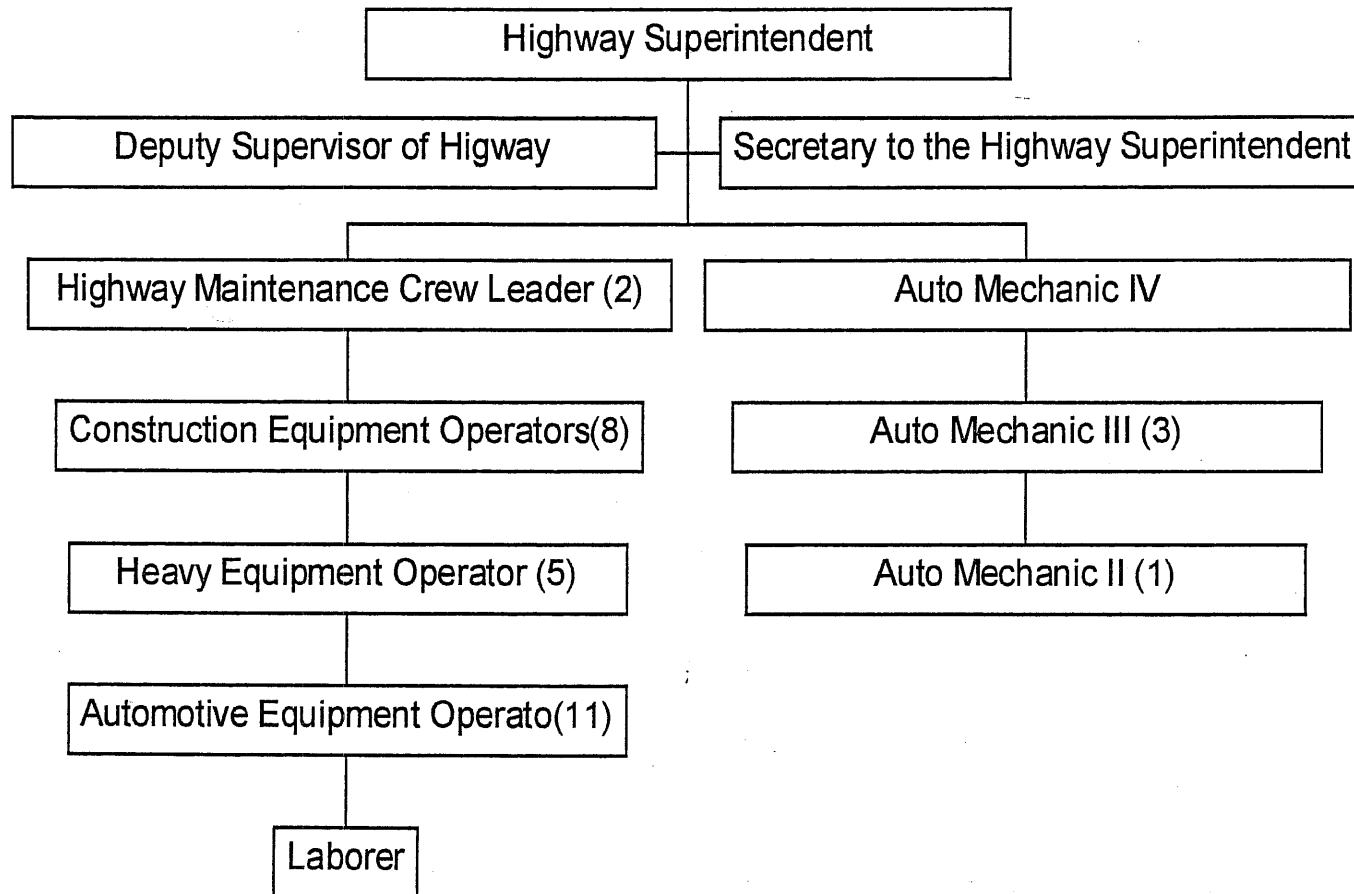


RIVERHEAD WATER DISTRICT

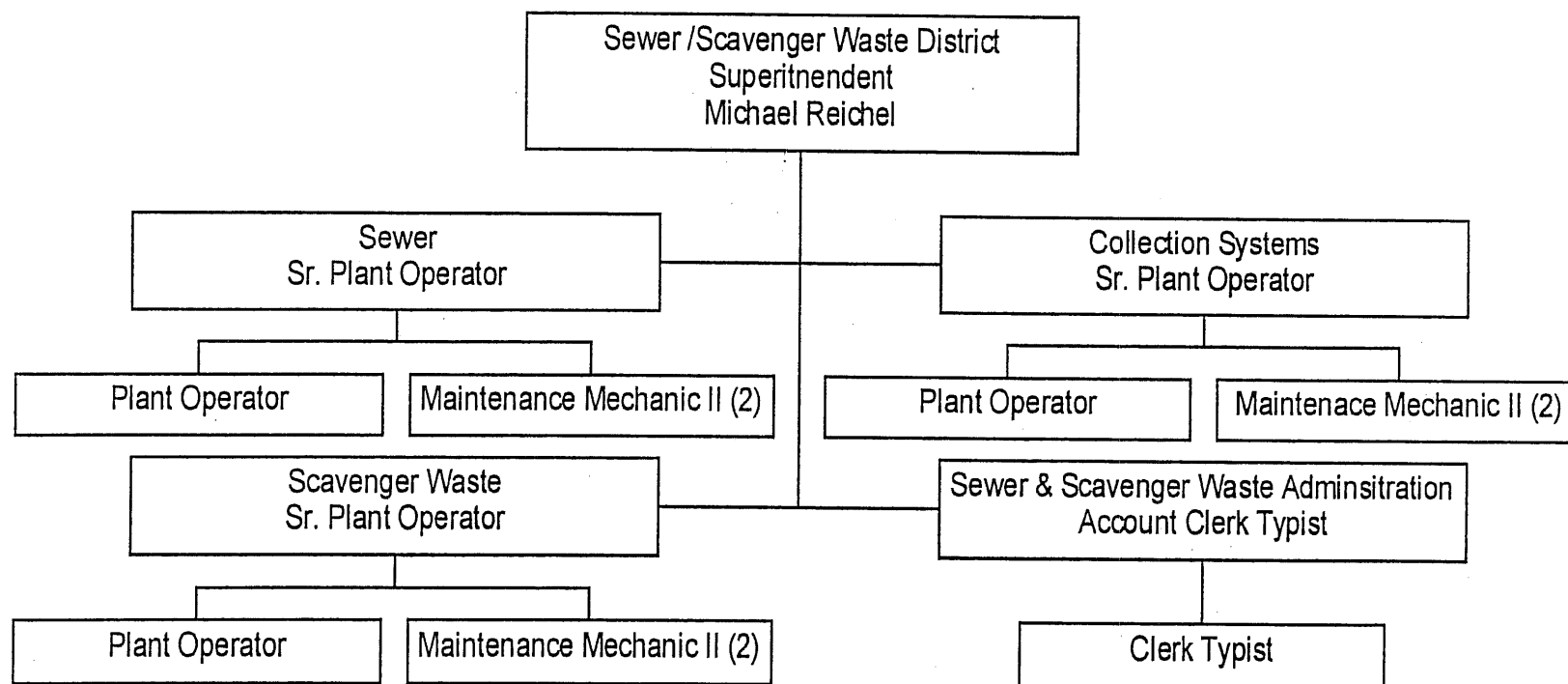
GRADE IB WATER TREATMENT FACILITY



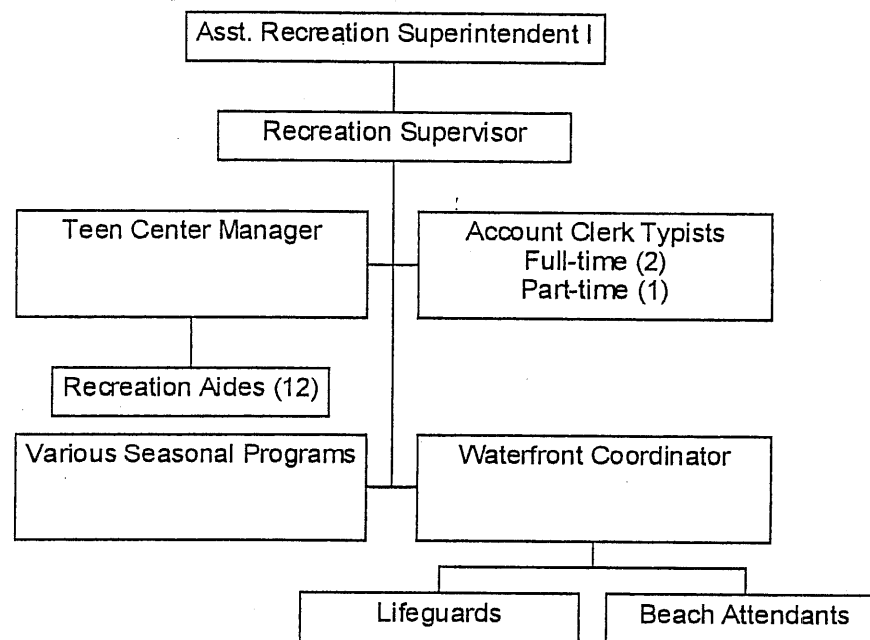
Highway Department



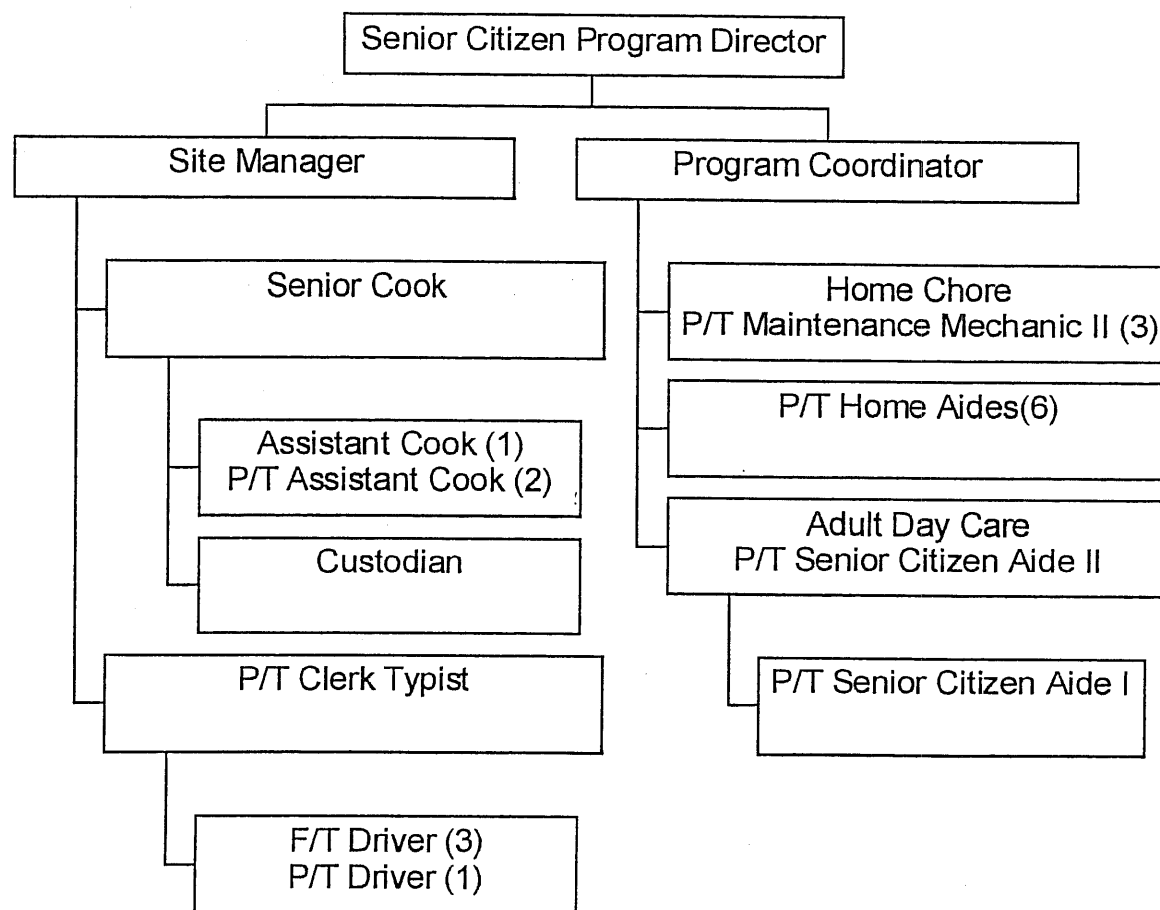
ORGANIZATIONAL CHART OF THE RIVERHEAD SEWER/SCAVENER WASTE DISTRICT



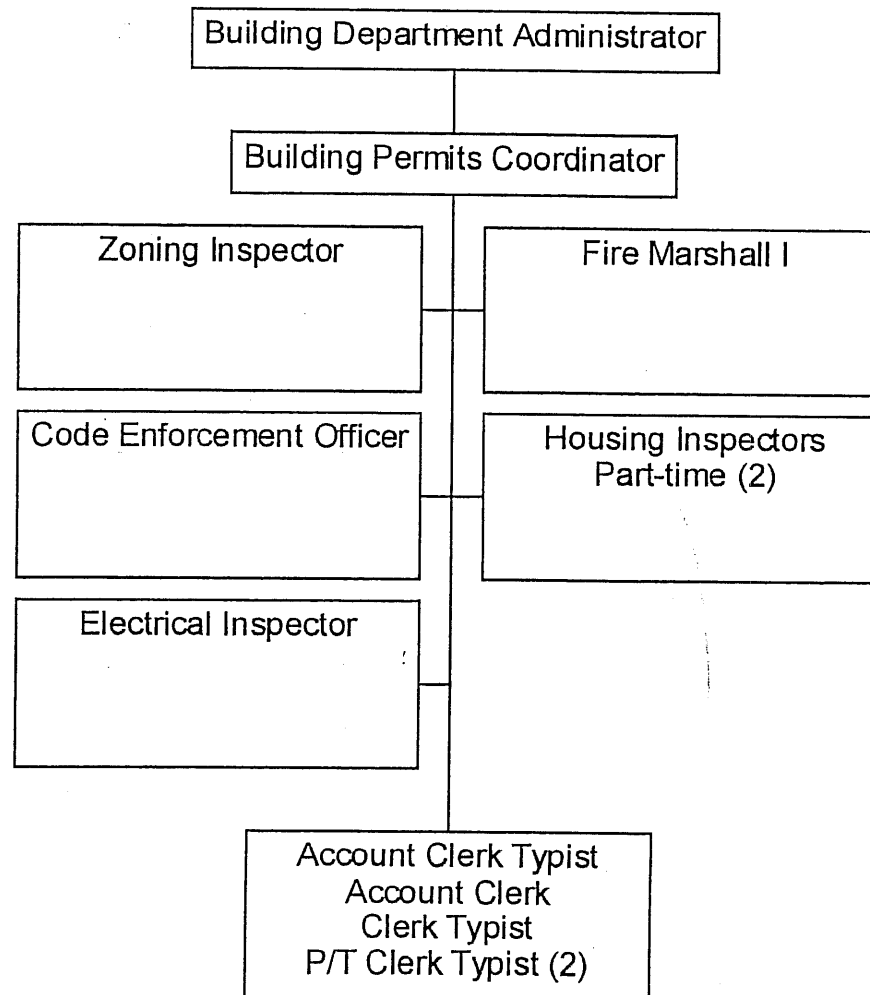
Recreation Department Organizational Structure



Senior Programs Organizational Structure



Building Department Organizational Structure



Adopted

3/16/99

TOWN OF RIVERHEAD

Resolution # 253

**AUTHORIZES PAYMENT OF INVOICE TO HAROLD F. TRANCHON JR., P.C. FOR
SURVEYS (TOWN OF RIVERHEAD OWNED PROPERTY AT DOGWOOD DR.,
WADING RIVER)**

COUNCILMAN CARDINALE

_____ offered the following resolution, was seconded by

COUNCILMAN KENT

WHEREAS, Harold F. Tranchon, Jr., P.C., has provided the Town Attorney with surveys of property owned by the Town of Riverhead located at Dogwood Drive, Wading River, further described as Suffolk County Tax Map #0600-72-1-3.

NOW THEREFORE BE IT HEREBY RESOLVED, that the Town Board of the Town of Riverhead be and hereby authorizes payment of the invoice submitted by Harold F. Tranchon, Jr., P.C., Surveyor in the amount of \$490.00 for surveys of property owned by the Town of Riverhead located at Dogwood Drive, Wading River, further described as Suffolk County Tax Map #0600-72-1-3; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a certified copy of this resolution to Harold F. Tranchon, Jr., P.C., P.O. Box 616, Wading River-Manor Road, Wading River, New York, 11792; the Town Attorney's Office the Office of Accounting.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐
THEREUPON DULY DECLARED ADOPTED

3/16/99

Adopted

TOWN OF RIVERHEAD

Resolution # 254

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST PUBLIC NOTICE FOR A
LOCAL LAW TO CONSIDER AN AMENDMENT TO CHAPTER 3, ENTITLED
"APPEARANCE TICKETS" OF THE RIVERHEAD TOWN CODE**

COUNCILMAN KENT

offered the following resolution, was seconded by

COUNCILMAN CARDINALE

RESOLVED, the Town Clerk be and is hereby authorized to publish the attached public notice once in the March 25, 1999 issue of the **News Review**, the newspaper hereby designated as the official newspaper for this purpose, and also to cause a copy of the proposed local law to Chapter 3 entitled, "Appearance Tickets" to be posted on the sign board of the Town; and be it further

RESOLVED, that the Town Clerk be and is hereby directed to forward a copy of this resolution to John J. Reeve, Sanitation Supervisor; Leroy E. Barnes, Jr., Building Department Administrator; Chief Joseph Grattan, Police Department; the Office of Accounting and the Office of the Town Attorney.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐
THEREUPON DULY DECLARED ADOPTED

**TOWN OF RIVERHEAD
PUBLIC NOTICE**

PLEASE TAKE NOTICE that a public hearing will be held before the Town Board of the Town of Riverhead, in the Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York on the 6th day of April, 1999 at 7:05 o'clock p.m. to consider a local law amending Chapter 3 entitled, "Appearance Tickets" of the Riverhead Town Code as follows:

§ 3-1. Authorized issuing officers.

Pursuant to the provisions of the Municipal Home Rule Law, the Building Inspector, the Zoning and Building Administrator, the Sanitation Supervisor, the Fire Inspector Marshal, Building Permits Coordinator, Site Plan Reviewer, Electrical Inspector, Housing Inspector, and the Ordinance Inspector, parking meter officers, and the Bay Constable and persons who are certified as a Code Enforcement Official, as provided by Title 19 NYCRR Part 434 are hereby authorized to issue appearance tickets, as defined by § 150.10 of the Criminal Procedure Law, for violations of those sections of the Town Code of the Town of Riverhead over which they have jurisdiction.

Dated: Riverhead, New York
March 16, 1999

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD

BARBARA GRATTAN, Town Clerk

* Underline represents addition(s)

4/6/99

Adopted

TOWN OF RIVERHEAD

Resolution # 255

**AUTHORIZES THE TOWN ATTORNEY TO ORDER AN APPRAISAL FOR
PROPERTY OWNED BY EDWIN FISHEL TUCCIO IN CONNECTION WITH THE
ACQUISITION OF DEVELOPMENT RIGHTS OF SAID PARCEL**

COUNCILMAN CARDINALE

_____ offered the following resolution, was seconded by

COUNCILMAN LULL

WHEREAS, pursuant to memorandum of the Town of Riverhead Farmland Select Committee dated February 4, 1999, it is requested that the Town Attorney order an appraisal for the property of Edwin Fishel Tuccio located on Youngs Avenue and Twomey Avenue, Calverton, further described as Suffolk County Tax Map #0600-79-2-7.1 in connection with the acquisition of development rights of said parcel.

NOW THEREFORE BE IT HEREBY RESOLVED, that the Town Board of the Town of Riverhead be and hereby authorizes the Town Attorney to order an appraisal for the aforementioned property; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a certified copy of this resolution to Peconic Land Trust, Attn: Julie Westnofske, 296 Hampton Road, P.O. Box 1776, Southampton, New York, 11969; John J. Hansen, Financial Administrator and the Office of the Town Attorney.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<i>Abstain</i>		

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

4/6/99

Adopted

TOWN OF RIVERHEAD

Resolution # 256**AUTHORIZES THE TOWN ATTORNEY TO ORDER AN APPRAISAL FOR
PROPERTY OWNED BY ARTHUR STAKEY IN CONNECTION WITH THE
ACQUISITION OF DEVELOPMENT RIGHTS OF SAID PARCEL**COUNCILMAN LULL offered the following resolution, was seconded byCOUNCILMAN CARDINALE

WHEREAS, pursuant to memorandum of the Town of Riverhead Farmland Select Committee dated March 9, 1999, it is requested that the Town Attorney order an appraisal for the property of Arthur Stakey located on Church Lane, Aquebogue, further described as Suffolk County Tax Map #0600-46-1-37.1 in connection with the acquisition of development rights of said parcel.

NOW THEREFORE BE IT HEREBY RESOLVED, that the Town Board of the Town of Riverhead be and hereby authorizes the Town Attorney to order an appraisal for the aforementioned property; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a certified copy of this resolution to Peconic Land Trust, Attn: Julie Westnofske, 296 Hampton Road, P.O. Box 1776, Southampton, New York, 11969; John J. Hansen, Financial Administrator and the Office of the Town Attorney.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

3/16/99

Adopted

TOWN OF RIVERHEAD

Resolution # 257**AUTHORIZES THE TEMPORARY STORAGE OF A TRAILER AT CALVERTON ENTERPRISE PARK**COUNCILMAN CARDINALE offered the following resolution, was seconded byCOUNCILMAN KENT :

WHEREAS, Steve Kirschenbaum of East End Aircraft LI Corp. has submitted a letter to the Supervisor requesting the temporary storage of a donated 60 foot long construction/office trailer to be used at a future date in connection with the F-14 aircraft at Calverton Enterprise Park.

NOW THEREFORE BE IT HEREBY RESOLVED, that the Town Board of the Town of Riverhead be and hereby authorizes the temporary storage of a donated 60 foot long construction/office trailer at Hanger 07-36 at the Calverton Enterprise Park; and be it further

RESOLVED, that East End Aircraft LI Corp. shall submit a certificate of insurance in the amount of \$1,000,000.00 naming the Town of Riverhead as an additional insured for the period the construction/office trailer will be stored at Calverton Enterprise Park **PRIOR TO** the placement of the construction/office trailer at the storage area; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a certified copy of this resolution to East End Aircraft LI Corp., Attn: Steve Kischenbaum, P.O. Box 147, Calverton, New York, 11933; Andrea Lohneiss, Director, Community Development Agency and the Town Attorney's Office.

THE VOTE

Cardinale ☒ Yes ☒ No Kent ☒ Yes ☐ No
 Kwasna ☒ Yes ☒ No Lull ☒ Yes ☐ No
 Villella ☒ Yes ☐ No

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

3/16/99

Tabled

TOWN OF RIVERHEAD

Resolution # 258

APPROVES APPLICATION OF THE SALVATION ARMY
(JOHN J. JUSTON, DIRECTOR)

COUNCILMAN KENT offered the following resolution, was seconded by
COUNCILMAN CARDINALE

WHEREAS, John J. Juston of the Salvation Army has submitted an application for the purpose of conducting an open air preaching with brass quartet to be held the Grangebel Park and 319 East Main Street, Riverhead, New York between the hours of 11:00 a.m. and 1:00 p.m. and 2:30 p.m. to 3:30 p.m. on Thursday, March 18, 1999; and

WHEREAS, the Town Attorney of the Town of Riverhead has reviewed all documents regarding said application.

WHEREAS, a certificate of insurance has been received naming the Town of Riverhead as an additional insured.

NOW THEREFORE BE IT RESOLVED, that the application of John J. Juston of the Salvation Army for the purpose of conducting an open air preaching with brass quartet to be held the Grangebel Park and 319 East Main Street, Riverhead, New York between the hours of 11:00 a.m. and 1:00 p.m. and 2:30 p.m. to 3:30 p.m. on Thursday, March 18, 1999, be and is hereby approved; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Salvation Army, Attn: John J. Juston, Director, 211 Blue Point Avenue, Blue Point, New York, 11715 and the Riverhead Police Department.

THE VOTE

Cardinale ☒ Yes ☐ No Kent ☒ Yes ☐ No
Kwasna ☒ Yes ☐ No Lu'I ☒ Yes ☐ No
Villella ☒ Yes ☐ No

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED **ADOPTED**

Tabled

Adopted

3/16/99

TOWN OF RIVERHEAD

Resolution # 259

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST PUBLIC NOTICE TO
CONSIDER THE DEMOLITION OF BUILDING(S) OWNED BY THELMA BOOKER,
ET AL. PURSUANT TO CHAPTER 54 OF THE CODE OF THE TOWN OF
RIVERHEAD ENTITLED, "UNSAFE BUILDINGS AND COLLAPSED STRUCTURES"**

COUNCILMAN KWASNA offered the following resolution, was seconded by

COUNCILMAN LULL :

RESOLVED, that the Town Clerk be and is hereby authorized to publish and post the attached public notice to consider the demolition of certain building(s) owned by Thelma Booker, et al., located at 23 Zion Street, Riverhead, New York, further described as Suffolk County Tax Map #0600-085.00-03-063.01; and be it further

RESOLVED, that the Town Clerk be and is hereby directed to forward a certified copy of this resolution to Thelma Booker, 737 West Main Street, Riverhead, New York 1190; THE Fire Marshall; the Town Engineer's Office; the Office of the Town Attorney and the Riverhead Building Department.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

**TOWN OF RIVERHEAD
PUBLIC NOTICE**

PLEASE TAKE NOTICE, that a public hearing will be held on the 29th day of April, 1999 at 1:00 p.m. at Town Hall, 200 Howell Avenue, Riverhead, New York, to hear all interested persons to consider whether the owner of real property owned by Thelma booker, et al., located at 23 Zion Street, Riverhead, New York, known and designated as Suffolk County Tax Map #0600-085.00-03-063.01, should secure the buildings situate on said property so that the health, safety and welfare of the residents of the Town of Riverhead shall not be endangered or, if the buildings are found to be in an unsafe condition as described pursuant to Chapter 54 of the Code of the Town of Riverhead entitled, "Unsafe Buildings and Collapsed Structures" to be repaired and secured or demolished and removed.

Dated: Riverhead, New York
March 16, 1999

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD**

BARBARA GRATTAN, Town Clerk

3/16/99

Adopted

TOWN OF RIVERHEAD

Resolution # 260**AUTHORIZES THE SUPERVISOR TO ACCEPT PROPOSAL OF SUMMARY OF SERVICES AND FEE SCHEDULE WITH SUFFOLK ONLINE ADVERTISING (TOWN OF RIVERHEAD WEBSITE)**COUNCILMAN LULL

offered the following resolution, was seconded by

COUNCILMAN CARDINALE :

WHEREAS, Suffolk Online Advertising has submitted a proposal dated February 15, 1999, in connection with providing services for the promotion, redesigning and maintenance of the "Town of Riverhead Website".

NOW THEREFORE BE IT HEREBY RESOLVED, that the Town Board of the Town of Riverhead be and hereby authorizes the Supervisor to accept the proposal dated February 15, 1999 (copy annexed hereto) from Suffolk OnLine Advertising in connection with the promotion, redesigning and maintenance of the "Town of Riverhead Website"; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a certified copy of this resolution to Suffolk Online Advertising, 15 Daly Court, Riverhead, New York, 11901 and the Office of Accounting.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

3/16/99

Adopted

TOWN OF RIVERHEAD

Resolution # 261**AUTHORIZES THE EXECUTION OF A LEASE AGREEMENT BETWEEN KENNETH DEMCHAK AND THE TOWN OF RIVERHEAD**COUNCILMAN CARDINALE

offered the following resolution, was seconded by

COUNCILMAN KENT :**WHEREAS**, there is a need for additional parking at Riverhead Town Hall; and**WHEREAS**, the Town of Riverhead had previously entered into a lease agreement with Kenneth Demchak for the use of a parking area known and designated as Suffolk County Tax Map #0600-127-5-15.1; and**WHEREAS**, the Town Board of the Town of Riverhead has agreed to enter into a lease agreement with Kenneth Demchak for the use of parking area known and designated as Suffolk County Tax Map #0600-127-5-15.1, to commence March 1, 1999 with an expiration date of February 29, 2000, at an annual sum of \$5,200.00.**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Riverhead hereby authorizes the Supervisor to execute the Lease Agreement between the Town of Riverhead and Kenneth Demchak for the use of parking area known and designated as Suffolk County Tax Map #0600-127-5-15.1, to commence March 1, 1999 with an expiration date of February 29, 2000, at an annual sum of \$5,200.00; and be it further**RESOLVED**, that the Town Clerk is hereby directed to forward a certified copy of this resolution to Kenneth Demchak, No # Cove Street, Aquebogue, New York, 11931; Kenneth Testa, P.E.; the Office of Accounting and the Office of the Town Attorney.**THE VOTE**

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwacna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

LEASE AGREEMENT

THIS LEASE, made the _____ day of February, 1999, by and between **KENNETH DEMCHAK**, residing at 47 Cove Street, Aquebogue, New York, 11931, hereinafter referred to as "**LANDLORD**", **AND TOWN OF RIVERHEAD**, a municipal corporation with offices at 200 Howell avenue, Riverhead, New York, 11901, hereinafter referred to as "**TENANT**".

W I T N E S S E T H:

1. That the Landlord hereby leases to the Tenant, and the Tenant hereby hires and takes from the Landlord, a parking area as shown on a survey prepared by Gordon K. Ahlers, P.E., dated April 6, 1971, attached hereto and made a part hereof, said leased premises know and designated as SCTM #0600-127-5-15.1, to be used and solely occupied by the Tenant for municipal parking, except that Landlord may use the leased parking area for loading and unloading of Landlord's merchandise; however, Landlord shall not block or interfere with Tenant's use of the leased parking area.

2. This lease shall commence on March 1, 1999, and expire on February 29, 2000, at the rate of Five Thousand Two Hundred and 00/100 dollars (\$5,200.00) per year and shall renew automatically from year to year, unless written notice of the Landlord's or Tenant's desire to terminate or modify any portion or any of the terms hereof is given by either party to the other at least thirty (30) days prior to the expiration of any such annual period. Notwithstanding the above, neither party shall have the right to terminate the tenancy herein at any time prior to February 29, 2000.

3. It is mutually covenanted and agreed that:
 - (a) The Tenant shall maintain the parking area;
 - (b) The Tenant may improve and use the parking area as it deems reasonably necessary without further consent of the Landlord.

4. It is hereby especially understood and agreed that the Tenant may stripe and restrict or designate certain parking stalls at its own discretion.

5. Landlord, his employees or customers, shall not block or interfere with Tenant's use of the leased parking area.

6. Landlord hereby consents to the designation and enforcement of the **Code of the Town of Riverhead** parking regulations by the Town of Riverhead.

IN WITNESS WHEREOF, the Landlord and Tenant have respectively signed and sealed these presents on the day and year first above written.

KENNETH DEMCHAK, Landlord

TOWN OF RIVERHEAD

By: VINCENT G. VILLELLA, Supervisor
Tenant

STATE OF NEW YORK)

) ss:

COUNTY OF SUFFOLK)

On the ____ day of February, 1999, before me personally came **KENNETH DEMACK**, to me known and known to be the individual who executed the foregoing document and who acknowledged to me that he executed the same.

NOTARY PUBLIC

STATE OF NEW YORK)

) ss:

COUNTY OF SUFFOLK)

On the ____ day of February, 1999, before me personally came **VINCENT G. VILLELLA**, to me know and by me being duly sworn did depose and say: that he is the duly elected Supervisor of the Town of Riverhead, the municipal corporation described in and which executed the foregoing instrument; that he knows the seal of said Town; that the seal affixed to the foregoing instrument is its corporate seal; that it was affixed thereto by order of said board; and that he signed his name thereto and executed the said instrument by like order and authority.

NOTARY PUBLIC

TOWN OF RIVERHEAD

RESOLUTION # 262AUTHORIZES THE TOWN SUPERVISOR TO EXECUTE CHANGE ORDER
FOR LANDFILL GROUNDWATER MONITORING WELL INSTALLATION
PROJECT

Adopted: March 23, 1999

COUNCILMAN KENT offered the following resolution which
COUNCILMAN CARDINALE
 was seconded by _____.

WHEREAS, on August 4, 1998, the Riverhead Town Board adopted Resolution No. 699 entitled, "Awards Bid for the Groundwater Monitoring Well Installation Project"; and

WHEREAS, the bid was awarded to Delta Well & Pump Com., Inc. for the sum of Thirty One Thousand Two Hundred Eighty Five Dollars (\$31,285.00); and

WHEREAS, the contract changed due to a reduction in the total depth of the deep well based on field conditions and deletion of the development water testing requirement (Item 1) and a reduction in the total depth of the shallow well based on field conditions and deletion of the development water testing requirement (Item 2).

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor be and is hereby authorized to execute a change order reducing the contract amount by Eleven Thousand, Seven Hundred Thirty Eight and 12/00 (\$11,738.12); and

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Delta Well & Pump Co., Inc., 97 Union avenue, P.O. Box 1309, Ronkonkoma, NY 11779, Young & Young, Ken Testa and the Office of Accounting.

THE VOTE

Cardinale 1 Yes 1 No 1 Kent 1 Yes 1 No 1
 Kwasna 1 Yes 1 No 1 Lull 1 Yes 1 No 1
 Villella 1 Yes 1 No 1

THE RESOLUTION WAS X WAS NOT
 THEREUPON DULY DECLARED ADOPTED

Adopted

TB - 3/16/99

TOWN OF RIVERHEAD

RESOLUTION # 263
ADOPTED MARCH 16, 1999

AUTHORIZES TOWN CLERK TO ADVERTISE FOR BIDS ON 100% ACRYLIC TRAFFIC PAINT - COLD APPLICATION

COUNCILMAN CARDINALE

OFFERED THE FOLLOWING

RESOLUTION WHICH WAS SECONDED BY COUNCILMAN LULL.

RESOLVED, that the Town Clerk of the Town of Riverhead be and is hereby authorized to advertise for sealed bids for the purchase of 100% ACRYLIC TRAFFIC PAINT - COLD APPLICATION for the use of the Town of Riverhead Highway Department, AND BE IT,

RESOLVED, that the specifications and forms for bidding be prepared by the Superintendent of Highways, and all bids to be returnable up to 11:00 A.M. on MARCH 30, 1999, AND BE IT FURTHER,

RESOLVED, that the Town Clerk of the Town of Riverhead be and is hereby authorized to open publicly and read aloud on MARCH 30, 1999 at 11:00 A.M. at the Town Clerk's office, Town Hall, 200 Howell Avenue, Riverhead, New York, all sealed bids bearing the designation "BID ON 100% ACRYLIC TRAFFIC PAINT - COLD APPLICATION".

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐
THEREUPON DULY DECLARED ADOPTED

NOTICE TO BIDDERS

Sealed bids for the purchase of **"100% ACRYLIC TRAFFIC PAINT - COLD APPLICATION"** for the use of the Riverhead Highway Department will be received by the Town Clerk of the Town of Riverhead at the Town Hall, 200 Howell Avenue, Riverhead, New York 11901 until **11:00 A.M.** on **March 30, 1999.**

Instructions for bidders, specifications and forms may be obtained at the office of the Town Clerk at the Town Hall Monday through Friday between the hours of 8:30 A.M. and 4:30 P.M..

All bids will be submitted on the bid form provided. Any and all exceptions to the specifications will be listed on a separate sheet of paper bearing the designation **"Exceptions to the Specifications"**, and attached to the bid form.

The Town Board reserves the right and responsibility to reject any or all bids or waive any formalities if it believes such action to be in the best interest of the town.

All bids will be submitted in a sealed envelope bearing the designation **"BID on 100% ACRYLIC TRAFFIC PAINT - COLD APPLICATION"**.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD
BARBARA A. GRATTAN, TOWN CLERK**

Adopted

March 16, 1999

TOWN OF RIVERHEAD

RESOLUTION # 264

REFERS SPECIAL PERMIT PETITION OF SUNKEN POND ESTATES TO PLANNING BOARD

COUNCILMAN LULL

_____ offered the following resolution, which was seconded

COUNCILMAN CARDINALE

by _____:

WHEREAS, the Riverhead Town Board is in receipt of a special permit petition pursuant to Section 108-117 of the Town Code for construction of a 192 unit senior citizen condominium complex together with clubhouse and other site amenities on a single and separate 38 acre parcel zoned Residence 'RC' and known by Suffolk County Tax Map Number 0600-82-4-209.4, and

WHEREAS, the petitioner was directed to make this new application due to the expiration of a previously issued special permit approval for the project and the absence of any code provision to allow renewal of special permits, and

WHEREAS, a Full Environmental Assessment Form and site plan were provided as a part of the petition which appear to conform to the conditions established by the prior special permit approval resolution resulting from a full SEQRA analysis had on that previous petition, and

WHEREAS, the Riverhead Planning Department has reviewed the instant petition and by its staff report has noted the new project's apparent equivalence to the past approval and that for all intents and purposes, the prevailing conditions are also the same and therefore the SEQRA analysis and conclusions reached therein are still valid and need not be revisited, now

THEREFORE, BE IT

RESOLVED, that the Town Clerk is hereby authorized to forward a certified copy of this resolution to the Planning Department and the applicant or his agent and to forward the petition to the Riverhead Planning Board for its review and recommendations.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

March 16, 1999

Adopted

TOWN OF RIVERHEAD

Resolution # 265

APPROVES SITE PLAN OF ADCHEM CORPORATION
COUNCILMAN CARDINALE

_____ offered the following resolution,
 which was seconded by **COUNCILMAN KENT** _____:

WHEREAS, a site plan and elevations were submitted by Adchem Corporation, for site plan approval, located at Route 58, Riverhead, New York, known and designated as Suffolk County Tax Map Number SCTM 0600-101-1-2; and

WHEREAS, the Planning Department has reviewed the site plan dated March 10, 1998, as prepared by Young & Young, LS, and has recommended to the Town Board of the Town of Riverhead that said site plan application be approved; and

WHEREAS, based upon the Town Board's review of the Environmental Assessment Form and the proceedings had herein, the Town Board determines that the site plan applied for will be an Unlisted Action without a significant impact upon the environment pursuant to the State Environmental Conservation Law and 6 NYCRR Part 617; and that an Environmental Impact Statement need not be prepared, and

WHEREAS, a copy of the site plan has been marked and initialed by the Town Board to show changes that are further set forth in this resolution, which site plan shall be on record with the Town Clerk; and

WHEREAS, the site plan review fee, as required by Section 108-131 B(3) of the Code of the Town of Riverhead has been received and deposited as per Receipt Number 99000312 of the Office of the Supervisor of the Town of Riverhead; and;

WHEREAS, this Town Board has reviewed the site plan and elevations aforementioned.

NOW, THEREFORE, BE IT

RESOLVED, that the site plan submitted by Adchem Corporation, for site plan approval, located at Route 58, Riverhead, New York, site plan dated March 10, 1998, as prepared by Young & Young, LS, be and are hereby approved by the Town Board of the Town of Riverhead, subject to the following:

1. That the provisions of the **Riverhead Town Code**, which are not addressed by this resolution, or other official action of the Town shall, at all times, be complied with by the owner of the property covered by this site plan;

2. That a covenant containing all the limitations and provisions of these approvals contained in this resolution, in a form as attached, shall be recorded with the Suffolk County Clerk and a copy of such recorded covenant shall be filed with the Riverhead Town Clerk. This resolution shall not become effective until such covenant is duly recorded with the Suffolk County Clerk's Office and filed with the Riverhead Town Clerk;
3. That the form, design, location, and color of all signage shall be submitted to the Town Board for its review and approval pursuant to the site plan review and the sign permit procedure prior to being installed at the property; that all signage so proposed shall be coordinated in appearance and design; and that all provisions of Section 108-56 of the **Riverhead Town Code** shall be complied with, and that all tenants shall be apprised of said requirements as well as those of Section 108-110.7 and any restrictions imposed as a condition of the site plan approval granted herein;
4. That no lighting shall be installed or adjusted in such a way as to cause direct glare on neighboring properties or adjoining highways;
5. That the applicant is familiar with the **Riverhead Town Code**, Chapter 96, entitled, "Trash, Rubbish and Refuse Disposal," and Chapter 98, prohibiting the accumulation of litter, and requiring the enclosure of dumpsters, and agrees to abide by same;
6. That receptacles of a decorative design, approved by the Planning Department prior to their installation at the site, shall be maintained on the premises;
7. That parking, paving and drainage shall be provided pursuant to specifications outlined in the **Riverhead Town Code**;
8. That the parking area shall be maintained pursuant to specifications outlined in the **Riverhead Town Code**;
9. That any and all landscaped and paved areas shall be regularly maintained in an orderly and professional manner and kept free of weeds and litter; and that any planters, planter boxes, window boxes or other container plantings shall likewise be maintained on a year-round basis;
10. That all utilities shall be constructed underground;
11. That pursuant to Section 108-133I of the **Code of the Town of Riverhead**, the applicant, upon approval of a final site plan by this resolution and prior to the issuance of a building permit, shall post a performance bond or other equivalent security. The performance bond or other equivalent security assures the performance of all the conditions of the building permit in accordance with the site plan approval. The Supervisor, upon approval from the Town Attorney as to form, is hereby authorized to accept said performance bond or other security, which shall be filed with the Town Clerk subsequent to approval of the site plan herein. The building permit shall not be issued until the Town Clerk certifies that the performance bond or other security has

been filed in the Office of the Town Clerk of the town of Riverhead. Said security shall be in full force and effect for the term of the building permit or any renewal thereof.

12. That the topsoil shall conform to the specifications of the New York State Department of Transportation in regard to pH, organic content, and gradation;
13. That all nursery stock and installation methods thereof shall meet the latest "American Standards for Nursery Stock," as published by the American Association of Nurserymen;
14. All work shall be done in accordance with plans prepared by Young & Young, dated February 5, 1999 and Dunn Engineering dated February 5, 1999;
15. Any new or relocated signage shall be reviewed by the Architectural Review Board
16. That the existing driveway be removed and the area restored (grading, seeding) within six months of the completion of the new driveway as well as all necessary turning lanes, and the acceptance of same by the Suffolk County Department of Public Works or a bond be posted with the Town of Riverhead for such work;
17. That all improvements within the right-of-way of County Route 58 shall be in accordance with the requirements of the Suffolk County Department of Public Works and a Highway Work Permit shall be obtained by the applicant prior to commencement of any work within said right-of-way, with a copy of the permit to be forwarded to the Planning Department; and be it further

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Adchem Corporation, the Riverhead Planning Department, Riverhead Building Department, and the Town Engineer.

DECLARATION AND COVENANTS

THIS DECLARATION, made the ____ day of _____,
 1998, made by _____, residing at
 _____, Declarant:

WITNESSETH:

WHEREAS, Declarant is the owner of certain real property situate in the Town of Riverhead, Suffolk County, New York, more particularly bounded and described as set forth in SCHEDULE "A" annexed hereto, as provided by Declarant; and

WHEREAS, for and in consideration of the granting of said site plan, the Town Board of the Town of Riverhead has deemed it to be in the best interests of the Town of Riverhead, and the owner and prospective owners of said parcel, that the within covenants and restrictions be imposed on said parcel, and as a condition of granting said site plan and said Town Board has required that the within Declaration be recorded in the Suffolk County Clerk's Office; and

WHEREAS, Declarant has considered the foregoing and determined that same will be in the best interest of the Declarant and subsequent owners of said parcel.

NOW, THEREFORE, THIS DECLARANT WITNESSETH:

That Declarant, for the purpose of carrying out the intentions above expressed, does hereby make known, admit, publish, covenant and agree that the said premises herein described shall hereafter be subject to the following covenants which shall run with the land, and shall be binding upon all purchasers and holders of said premises, their heirs, executors, legal representatives, distributees, successors and assigns, to wit:

1. That the provisions of the **Riverhead Town Code**, which are not addressed by this resolution, or other official action of the Town shall, at all times, be complied with by the owner of the property covered by this site plan;
2. That the form, design, location, and color of all signage shall be submitted to the Town Board for its review and approval pursuant to the site plan process and the sign permit procedure prior to being installed at the property; that all signage so proposed shall be coordinated in appearance and design; and that all provisions of Section 108-56 of the **Riverhead Town Code** shall be complied with, and that all tenants shall be apprised of said requirements as well as those of Section 108-110.7 and any restrictions imposed as a condition of the site plan approval granted herein;
3. That no lighting shall be installed or adjusted in such a way as to cause direct glare on neighboring properties or adjoining highways;

4. That the applicant is familiar with the **Riverhead Town Code**, Chapter 96, entitled , "Trash, Rubbish and Refuse Disposal," and Chapter 98, prohibiting the accumulation of litter, and requiring the enclosure of dumpsters, and agrees to abide by same;
5. That receptacles of a decorative design, approved by the Planning Department prior to their installation at the site, shall be maintained on the premises;
6. Parking, paving, and drainage shall be provided pursuant to specifications outlined in the **Riverhead Town Code**;
7. That the parking area shall be maintained pursuant to specifications outlined in the **Riverhead Town Code**;
8. That adequate parking for the handicapped, pursuant to State and Federal law and the Code of the Town of Riverhead, shall be provided and that each handicap stall shall be designated by an individual sign erected on a stanchion stating, "No Parking, Handicap Only," and the universal symbol affixed thereto. Further, by execution and filing of this document, Adchem Corporation hereby authorizes and consents to the Town of Riverhead to enter premises at Route 58, Riverhead, New York, to enforce said handicapped parking regulations;
9. That any and all landscaped and paved areas shall be regularly maintained in an orderly and professional manner and kept free of weeds and litter, and that any planters, planter boxes, window boxes, or other container plantings shall likewise be maintained on a year-round basis;
10. That all utilities shall be constructed underground;
11. That pursuant to Section 108-133I of the **Code of the Town of Riverhead**, the applicant, upon approval of a final site plan by this resolution and prior to the issuance of a building permit, shall pose a performance bond or other equivalent security. The performance bond or other security assures the performance of all the conditions of the building permit in accordance with the site plan approval. The Supervisor, upon approval from the Town Attorney as to form, is hereby authorized to accept said performance bond or other security, which shall be filed with the Town Clerk subsequent to approval of the site plan herein. The building permit shall not be issued until the town Clerk certifies that the performance bond or other security has been filed in the Office of the Town Clerk of the Town of Riverhead. Said security shall be in full force and effect for the term of the building permit or any renewal thereof;
12. That the topsoil shall conform to the specifications of the New York State Department of Transportation in regard to pH, organic content, and gradation;
13. That all nursery stock and installation methods thereof shall meet the latest "American Standards for Nursery Stock," as published by the American Association of Nurserymen;

14. All work shall be done in accordance with plans prepared by Young & Young, dated February 5, 1999 and Dunn Engineering dated February 5, 1999;
15. Any new or relocated signage shall be reviewed by the Architectural Review Board
16. That the existing driveway be removed and the area restored (grading, seeding) within six months of the completion of the new driveway as well as all necessary turning lanes, and the acceptance of same by the Suffolk County Department of Public Works or a bond be posted with the Town of Riverhead for such work;
17. That all improvements within the right-of-way of County Route 58 shall be in accordance with the requirements of the Suffolk County Department of Public Works and a Highway Work Permit shall be obtained by the applicant prior to commencement of any work within said right-of-way, with a copy of the permit to be forwarded to the Planning Department.

Declarant has hereunto set his/her hand and seal the day and year above first written.

Adchem Corporation

STATE OF NEW YORK)

)ss.:

COUNTY OF SUFFOLK)

On the _____ day of _____, 1998, before me personally came Adchem Corporation, to me known and known to be the individual who executed the foregoing instrument; that (s)he is the owner of certain real property located at Route 58, Riverhead, New York, the subject property of this Declaration and Covenant, and understands the content thereof; and that (s)he did swear to me that (s)he executed the same.

NOTARY PUBLIC

STATE OF NEW YORK)

ss.:

COUNTY OF SUFFOLK)

On this _____ day of _____, 1998, before me personally came _____, to me known, and known to me to be one of the members of the firm of _____, described in and who executed the foregoing instrument, and (s)he acknowledged to me that (s)he executed the same as and for the act and deed of said firm.

NOTARY PUBLIC

STATE OF NEW YORK)

ss.:

COUNTY OF SUFFOLK)

On the _____ day of _____, 1998, before me personally came _____ who, being sworn by me, did depose and say: that (s)he is the _____ of _____; that (s)he knows the seal of the corporation; that the seal affixed to this instrument is said seal; and that it was affixed by order of the Board of Directors of the Corporation.

NOTARY

PUBLIC

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DOLY DECLARED ADOPTED

03/16/99

Adopted**TOWN OF RIVERHEAD****Resolution # 266****ACCEPTS LETTER OF RESIGNATION OF
WATER TREATMENT PLANT OPERATOR IB**

COUNCILMAN KENT offered the following
resolution, which was seconded by **COUNCILMAN CARDINALE**

WHEREAS, Stanley Carey has submitted a letter to the Town Board to notify them of his resignation.

NOW, THEREFORE, BE IT RESOLVED, effective March 5, 1999, the Town Board hereby accepts the resignation letter of Stanley Carey, and

BE IT FURTHER, RESOLVED, that the Town Clerk be and is hereby directed to forward a certified copy of this resolution to Stanley Carey, the Water Department and the Office of Accounting.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

3/16/99

Adopted**TOWN OF RIVERHEAD****Resolution #** 267**APPOINTS A PART TIME CLERK TYPIST
IN THE BUILDING DEPARTMENT****COUNCILMAN KENT**

offered the following

resolution, which was seconded by COUNCILMAN LULL

WHEREAS, there is a need in the Building Department for a Part Time Clerk Typist, and

WHEREAS, Theresa Davis is currently filling this position on a temporary basis, and

WHEREAS, it is the recommendation of the Department Head for the Building Department to hire her on a part time basis.

NOW, THEREFORE, BE IT RESOLVED, that effective May 17, 1999 the Town Board hereby ratifies the appointment of Theresa Davis to the position of Part Time Clerk Typist at an hourly rate of \$10.9073.

BE IT FURTHER, RESOLVED, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to Theresa Davis, the Building Department, and the Office of Accounting.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villalta	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION ☒ WAS NOT
THEREFORE DECLARED ADOPTED

Adopted

MARCH 16, 1999

TOWN OF RIVERHEAD

Resolution # 268

AUTHORIZES TOWN CLERK TO PUBLISH AND POST A HELP WANTED AD FOR SITE PLAN REVIEWER

COUNCILMAN LULL offered the following
resolution, which was seconded by COUNCILMAN CARDINALE

RESOLVED, that the Town Clerk be and is hereby directed to publish the attached Help Wanted Ad in the March 21, 1999 issue of Newsday.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kont	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

HELP WANTED

PLEASE TAKE NOTICE, that the Town of Riverhead is seeking a qualified individual to serve in the position of Site Plan Reviewer in the Planning Department. Candidates must have a minimum of six years experience in the areas of engineering, drafting, zoning inspection, site plan review or building construction. Applications are to be submitted to the Accounting Department, 200 Howell Avenue, Riverhead, NY, between the hours of 8:30am and 4:30pm., Monday through Friday. No applications will be accepted after 4:00pm on April, 1, 1999. The Town of Riverhead does not discriminate on the basis of age, race, color, national origin, sex or handicapped status in the employment or provision of services.

BY ORDER OF:
THE RIVERHEAD TOWN BOARD
BARBARA GRATTAN, TOWN CLERK

MARCH 16, 1999

Adopted

TOWN OF RIVERHEAD

Resolution # 269

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST A
HELP WANTED AD FOR A PART TIME ADMINISTRATIVE AIDE
FOR THE RIVERHEAD YOUTH COURT**

COUNCILMAN CARDINALE

_____ offered the following

resolution, which was seconded by COUNCILMAN KENT

RESOLVED, that the Town Clerk be and is hereby directed to publish the attached Help Wanted Ad in the March 18, 1999 issue of The News Review

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lui	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐
THEREUPON DULY DECLARED ADOPTED

HELP WANTED

PLEASE TAKE NOTICE, that the Town of Riverhead is seeking a qualified individual to serve in the position of a Part Time Administrative Aide with the administration of the Youth Court Program. Applicants must have a minimum of 2 years experience working with young adults and a basic knowledge of the Criminal Justice System. The hours for this position are flexible and some evenings are required. Applications are to be submitted to the Accounting Department, 200 Howell Avenue, Riverhead, NY, between the hours of 8:30am and 4:30pm., Monday through Friday. No applications will be accepted after 4:00pm on March 26th. The Town of Riverhead does not discriminate on the basis of age, race, color, national origin, sex or handicapped status in the employment or provision of services.

BY ORDER OF:
THE RIVERHEAD TOWN BOARD
BARBARA GRATTAN, TOWN CLERK

Adopted

03/16/99

TOWN OF RIVERHEAD

Resolution # 270

**AUTHORIZES TOWN CLERK TO PUBLISH AND POST A
HELP WANTED AD FOR A PART TIME DRIVER/MESSENGER**

COUNCILMAN KENT

_____ offered the following

COUNCILMAN CARDINALE

resolution, which was seconded by _____

RESOLVED, that the Town Clerk be and is hereby directed to publish the attached Help Wanted Ad in the March 18, 1999 issue of The News Review

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Vilella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐
THEREUPON DULY DECLARED ADOPTED

HELP WANTED

PLEASE TAKE NOTICE, that the Town of Riverhead is seeking a qualified individual to serve in the position of a Part Time Driver/Messenger between the hours of 12:00 PM and 3:00 PM. Applicants must possess a clean driver's license. Applications are to be submitted to the Accounting Department, 200 Howell Avenue, Riverhead, NY, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday. No applications will be accepted after 4:00 p.m. on March 26th. The Town of Riverhead does not discriminate on the basis of age, race, color, national origin, sex or handicapped status in the employment or provision of services.

BY ORDER OF:
THE RIVERHEAD TOWN BOARD
BARBARA GRATTAN, TOWN CLERK

Bank-Run

Adopted

2/16/99

TOWN OF RIVERHEAD

Resolution # 271

RATIFIES APPOINTMENT OF A SOFTBALL INSTRUCTOR TO THE RIVERHEAD RECREATION DEPARTMENT COUNCILMAN CARDINALE

_____ offered the following resolution,
which was seconded by COUNCILMAN LULL

RESOLVED, that Sharon Truland is hereby appointed to serve as a Recreation Aide, with the working title of Softball Instructor effective, March 6, 1999 to and including December 31, 1999, to be paid at the rate of \$12.50 per hour, and to serve at the pleasure of the Town Board; and

BE IT FURTHER, RESOLVED, that this position is subject to the following condition(s):

All applications and appropriate forms are to be completed (in the Office of Accounting) PRIOR to start date; and

BE IT FURTHER, RESOLVED, that the Town Board hereby authorizes the Town Clerk to forward this Resolution to the Recreation Department and the Office of Accounting.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kardona	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐
THEREUPON DULY DECLARED ADOPTED

3/16/99

Adopted

Town of Riverhead
Resolution # 272

**AUTHORIZES SUPERVISOR TO EXECUTE ADDENDUM TO AGREEMENT
WITH WFT DATA SERVICES**

COUNCILMAN LULL offered the following resolution
which was seconded by COUNCILMAN CARDINALE

WHEREAS, WFT Data Services wishes to amend an agreement dated July 1, 1993; and

WHEREAS, The Town Board has agreed to amend the rate of consulting fees to \$65.00 per hour effective March 1, 1999.

NOW, THEREFORE BE IT RESOLVED, that the Town Supervisor is hereby authorized to execute the attached agreement addendum with WFT Data Services; and

BE IT FURTHER, RESOLVED that the Town Clerk is hereby directed to forward a certified copy of this resolution to William F. Todoro, P.O. Box 311, East Moriches, NY 11940, the Town Attorney and the Accounting Department

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Kvachna	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

ADDENDUM TO AGREEMENT
Between
TOWN OF RIVERHEAD
And
WILLIAM F. TODORO
DBA WFT Data Services
P.O. Box 311
East Moriches, NY 11940

ADDENDUM made by and between TOWN OF RIVERHEAD and WFT DATA SERVICES amending an agreement made the 1st day of July, 1993, by and between the parties which established the rate per hour for consulting fees. The rate for counseling fees is hereby amended to be SIXTY-FIVE (\$65.00) per hour effective March 1, 1999. All other terms and conditions of the original agreement remain in full force and effect.

Dated : Riverhead, New York
 March 1, 1999

TOWN OF RIVERHEAD

WFT DATA SERVICES

VINCENT VILLELLA
Town Supervisor

William F. Todoro
WILLIAM F. TODORO

March 16, 1999

Adopted

TOWN OF RIVERHEAD

AWARDS BID FOR SALE OF ROLL-OFF CONTAINERS

RESOLUTION # 273

COUNCILMAN CARDINALE offered the following resolution, which was seconded by

COUNCILMAN KENT

WHEREAS, the Town Clerk was authorized to publish and post a notice to bidders for **SALE OF ROLL-OFF CONTAINERS**;

WHEREAS, bids were received, opened, and read aloud on the 8th day of March, 1999, at 11:20 a.m. at Town Hall, 200 Howell Avenue Riverhead, New York 11901, the date, time, and place given in the notice to bidders.

NOW, THEREFORE, BE IT

RESOLVED, that the bid for **SALE OF ROLL-OFF CONTAINERS**, be and is hereby awarded to Reliance Leasing Corporation for eight (8) 30-Yard Roll-Off Containers at \$1,250.00 each and to George's Roll Off Service for six (6) 40-Yard Roll-Off Containers at \$1,126.00.

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Reliance Leasing Corporation, George's Roll Off Service, John Reeve, Sanitation Supervisor and the Purchasing Department.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

March 16, 1999

Adopted

TOWN OF RIVERHEADAWARDS BID FOR SALE OF PARKING METERSRESOLUTION # 274

COUNCILMAN KENT

_____ offered the following resolution, which was seconded by

~~COUNCILMAN CARDINALE~~

WHEREAS, the Town Clerk was authorized to publish and post a notice to bidders for
SALE OF PARKING METERS;

WHEREAS, bids were received, opened, and read aloud on the 8th day of March, 1999,
 at 11:10 a.m. at Town Hall, 200 Howell Avenue Riverhead, New York 11901, the date, time, and
 place given in the notice to bidders.

NOW, THEREFORE, BE IT

RESOLVED, that the bid for **SALE OF PARKING METERS**, be and is hereby
 awarded to Tricom Corporation for a total amount of \$300.00.

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy
 of this resolution to Tricom Corporation, the Police Department and the Purchasing Department.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED **ADOPTED**

TOWN OF RIVERHEAD

Adopted

AWARDS BID FOR JANITORIAL SUPPLIES

RESOLUTION # 275

COUNCILMAN CARDINALE offered the following resolution, which was seconded by

COUNCILMAN KENT.

WHEREAS, the Town Clerk was authorized to publish and post a notice to bidders for **JANITORIAL SUPPLIES**;

WHEREAS, bids were received, opened, and read aloud on the 8th day of February, 1999, at 11:15 a.m. at Town Hall, 200 Howell Avenue Riverhead, New York 11901, the date, time, and place given in the notice to bidders.

NOW, THEREFORE, BE IT

RESOLVED, that the bid for **JANITORIAL SUPPLIES**, be and is hereby awarded as follows: (please see attached)

RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Center Moriches Paper Co., TDS Distributors, Inc., Emerald Island Supply Co., Edmar Cleaning Corp., Lichem Corp., Interboro Packaging Corp., and the Purchasing Department.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

Results from February 8, 1999 Opening

The amounts that are boldfaced and underlined represent the award to the respective vendor in that column.

ITEM#	QUANTITY	DESCRIPTION	EMERALD	C.M.P.	TDS	EDMAR	INTER	LICHEM
1	ROLL	ALUMINUM FOIL ROLL 18" X 1M .001	46.00	<u>43.93</u>				
2	250/CASE	ALUMINUM, PANS/LIDS EKCO-7139TP COMBO	38.80	<u>38.67</u>				
3	18QTS/CASE	AMMONIA, CLEAR		7.72	9.29	<u>6.25</u>		
4	500/CASE	APRONS,NATL.POLY PRODS E-300 24X46		140.10			<u>17.95</u>	
5	100/CASE	BAGS,GARBAGE,DG403,33X39	19.50	18.99		<u>11.97</u>	15.44	
6	2000/BUNDLE	BAGS,KRAFT GROCERY #6	26.00	<u>25.59</u>				
7	500/CASE	BAGS, PLASTIC 10x8x24		39.30			<u>14.94</u>	
8	6000/CASE	BAGS,WAXED SANDWICH	75.40	<u>73.66</u>				
9	6GAL/CASE	BLEACH		5.93	<u>4.55</u>	5.50		
10	EACH	BOTTLES, SQUIRT/SPPAY(32OZ)	150.00	178.00	1.24	<u>1.14</u>		
11	1000/CASE	BOWL,NYMAN #12244-12OZ HD PLASTIC	47.60	39.48		<u>31.44</u>		
12	1000/CASE	BOWL,NYMAN #5244 5OZ HD PLASTIC	38.00	29.03		<u>27.40</u>		
13	EACH	BROOM,CORN,EBONY HAMBERG #7	8.00	<u>6.45</u>				
14	EACH	BROOM-NO HANDLE,MED. EMPIRE 60-7167 18"	12.30	10.25		<u>9.00</u>		
15	EACH	BRUSHES, TOILET BOWL	2.15	2.08	1.98	<u>1.93</u>		
16	250/CASE	CARDBOARD LUNCH BOXES	29.15	<u>24.88</u>				
17	12/CASE	CHOICE 12 HAND SOAP		<u>36.34</u>				
18	24/CASE	CLEANER,COMET 21OZ POWDER	24.15	23.94	24.06	<u>22.17</u>		
19	46/CASE	CLEANER,EPIC-SWELL OVEN & GRILL		<u>34.58</u>				
20	1000/CASE	CONTAINERS,DART #4j6 4OZ SQUAT FOAM		<u>11.99</u>				
21	2400/CASE	CUPS,COLD 3 OZ.	36.60	35.90		<u>32.67</u>		
22	1000/CASE	CUPS,DART 6KY6 6OZ FOAM		<u>9.31</u>		10.77		
23	1000/CASE	CUPS,DART 8KY8 8OZ FOAM		<u>11.63</u>		11.64		
24	2500/CASE	CUPS,NYMAN #5545 5OZ SOFT PLASTIC		19.73		<u>19.20</u>		
25	12/CASE	DEODORANT W/WIRE 4OZ		<u>6.74</u>				
26	EACH	DISH POWDER/DEOD,EPIC V8 MACHINE 50LB		<u>43.33</u>				
27	4GAL/CASE	DISINFECTANT,EPIC GUARD-ALL PINE	28.95	<u>28.87</u>		29.25		
28	EACH	DISPENSER,CA/PAC P8 VUALL TOWEL		27.60		<u>27.15</u>		
29	EACH	DISPENSER,GA/PAC S4 VUALL TOILET TISSUE		13.15		<u>12.95</u>		
30	EACH	DISPENSER,LURON,US BORAX 321	8.60	<u>6.17</u>				
31	12/CASE	DRACKETT PROLONG-CARPET CLEAN/SPOT REM200Z						
32	12/CASE	DUST MOP REFILL,WILEN 436-1 36X5	136.10	<u>133.65</u>		136.00		

Results from February 8, 1999 Opening

The amounts that are boldfaced and underlined represent the award to the respective vendor in that column.

33	12/CASE	FANTASTIK 32OZ TRIGGER	42.00	36.08	36.95	<u>33.68</u>		
34	1000/CASE	FORKS,HD PLASTIC	<u>16.15</u>	16.25				
35	DOZEN PAIRS	GLOVES,BOSS 4020 BROWN JERSEY	<u>9.30</u>	11.42		9.90		
36	DOZEN PAIRS	GLOVES,BOSS 4046 LEATHER PALM W/GAUNTLET		<u>48.98</u>				
37	DOZEN PAIRS	GLOVES,BOSS RED LINED		<u>24.66</u>				
38	DOZEN PAIRS	GLOVES,EDMONT 37-155		<u>68.95</u>				
39	12DZ/CASE	GLOVES,BALCO #2020L LARGE	13.80	<u>10.95</u>				
40	1000/CASE	GLOVES,POLY FOOD HANDLER DISPOS.MED.	9.89	9.92			<u>4.15</u>	
41	200/CASE	HANDI-WIPES (162/CASE)		<u>17.30</u>				
42	150/CASE	HIMOLENE 386022ST 38X60 TRILAM SILVER HD		<u>22.01</u>		22.23	22.74	
43	1000/CASE	KNIVES,HD PLASTIC	<u>16.15</u>	16.25				
44	500/CASE	LIDS,EKO 1739		<u>24.83</u>				
45	1000/CASE	LIDS,THERMA-TRAY JHL6 PLASTIC(VENT)		<u>6.77</u>				
46	1000/CASE	LIDS,THERMA-TRAY JHL8 PLASTIC		<u>6.89</u>				
47	200/CASE	LINERS,DG373 3OX37 BIODEGRADABLE	34.90	<u>33.53</u>	48.10			
48	100/CASE	LINERS,DG48 4OX46 BIODEGPADABLE	29.50	<u>28.63</u>	31.54			
49	1000/CASE	LINERS,HIMOLENE #242406N HIGH DENSITY	16.00	11.67	15.61	<u>10.64</u>	12.45	
50	1000/CASE	LINERS,HIMOLENE #243308 HIGH DENSITY	22.00	19.33	25.10	14.95	<u>14.70</u>	
51	4GAL/CASE	LIQUID,EAST END POT & PAN	32.95	32.97		<u>25.24</u>		
52	EACH	MOP BUCKET,CONTINENTAL #404-3 44QT		39.60		<u>37.73</u>		
53	EACH	MOP HANDLE 641, SCREW TYPE,WHITE MFG #94	10.24	<u>9.28</u>				
54	EACH	MOP,HEAVY DUTY,WILEN #2215-24 24OZ		<u>3.34</u>				
55	12/CASE	MOP,WILEN 425-24/24OZ BLEND FAN		<u>56.13</u>				
56	12/CASE	MOPHEAD,WILEN 2215-32 32OZ		<u>53.76</u>				
57	EACH	MOPS, CORNER YACHT	3.95	<u>3.56</u>				
58	6000/CASE	NAPKINS,LUNCH,GA/PAC 13140 1 PLY 13X13	30.00	<u>29.66</u>		41.34		
59	2/CASE	NATL.LAB TOP COAST 6505-000(1/2GAL)						
60	CASE	PADS, BRILLO	28.00	<u>27.33</u>	29.95			
61	CASE	PADS, STEEL WOOL		<u>23.57</u>				
62	CASE	PADS,3M 20" BLACK STRIPPING	18.90	18.09		<u>14.34</u>		
63	12BX/CASE	PADS,BORAXO HOTEL SZ SOAP(10/BX)	28.00	<u>27.33</u>		34.20		
64	5/CASE	PADS,BUFFING 3M 20" NYLON-RED	18.90	18.09		<u>14.34*</u>		
65	5/CASE	PADS,NYLON BUFFING-17"3M	15.80	14.85		<u>11.06</u>		

Results from February 8, 1999 Opening

The amounts that are boldfaced and underlined represent the award to the respective vendor in that column.

66	5/CASE	PADS,NYLON STRIPPING-17"3M-BLK	15.80	14.85	<u>11.06</u>		
67	1000/CASE	PLACEMATS,BROOKLYN LACE #601PM LINER		<u>12.62</u>			
68	1000/CASE	PLATES,ABC-129-9"WHITE CLAY COATED SPIRAL		<u>30.14</u>			
69	500/CASE	PLATES,COMPARTMENT		<u>47.57</u>			
70	500/CASE	PLATES,NYMAN #9644 KD PLASTIC	43.00	35.38	<u>29.43</u>		
71	1000/CASE	PLATES,NYMAN 6644 6" HD PLASTIC	37.25	38.98	<u>27.98</u>		
72	12/CASE	POLISH,STAINLESS STEEL	35.20	35.58	<u>26.73</u>		
73	250/CASE	SANITARY NAPKINS,MAXITHINS	36.90	35.45	<u>27.95</u>		
74	4/CASE	SOAP,DILAC POWDER (GAL)		<u>63.42</u>			
75	15/CASE	SOAP,JOY DISH(QUART)		<u>29.84</u>	30.30		
76	12LTRS/CASE	SOAP,LURON HAND & BODY LOTION-US BORAX	<u>53.88</u>	54.29			
77	12/CASE	INDUSTRIAL STRENGTH AEROSOL BASE BOARD S	37.75	<u>34.88</u>	27.78		
78	12/CASE	INDUSTRIAL STRENGTH AEROSOL DUST MOP/CL	43.10	<u>40.88</u>	27.95		
79	12/CASE	INDUSTRIAL STRENGTH AEROSOL FOAM TNT TUE	31.10	<u>30.76</u>			
80	12/CASE	INDUSTRIAL STRENGTH AIRLIFT FRESH SCENT A	32.00	<u>31.54</u>	25.30		
81	4/CASE	INDUSTRIAL STRENGTH BH-38 CLEANER DEGREAS	28.80*	<u>27.94</u>	22.95		
82	12/CASE	INDUSTRIAL STRENGTH BLOC-AID DFAIN/SEWER	34.90	<u>30.56</u>	26.24		
83	55GAL/DRUM	INDUSTRIAL STRENGTH CLEAN CARGO HD PRESS	310.00	<u>298.98</u>			481.25
84	5GAL/PAIL	INDUSTRIAL STRENGTH CLEANER/DEGREASER E	31.00	<u>31.88</u>	17.98		33.50
85	12/CASE	INDUSTRIAL STRENGTH DCD-10 CLINGING DISIN	38.70	<u>28.69</u>			
86	4GAL/CASE	INDUSTRIAL STRENGTH DMQ DAMP MOP NEUT.D	32.70	<u>29.68</u>	37.92		
87	12QTS/CASE	INDUSTRIAL STRENGTH FAST EASY HARD SURF.	22.99	<u>22.24</u>	19.28		
88	5GAL/PAIL	INDUSTRIAL STRENGTH FLOOR FINISH ON&ON P	61.40	<u>59.63</u>	49.95		56.50
89	5GAL/PAIL	INDUSTRIAL STRENGTH FLOOR SEALER ON BASE	64.20	<u>48.75</u>	34.75		
90	5GAL/PAIL	INDUSTRIAL STRENGTH FLOOR STRIPPER STRIP I	59.75	<u>39.85</u>	33.35		38.75
91	12/CASE	INDUSTRIAL STRENGTH FRESH AIRLIFT AEROSOL	32.00	<u>31.54</u>	25.30		
92	12/CASE	INDUSTRIAL STRENGTH FURN.POLISH 20OZ CITR	34.70	<u>32.82</u>			
93	12QTS/CASE	INDUSTRIAL STRENGTH GERMICIDAL BOWL CLEA	23.90	<u>22.20</u>	18.50		
94	4GAL/CASE	INDUSTRIAL STRENGTH GLASS CLEANER-GALLOI	22.99	<u>22.36</u>	14.95		29.60
95	4GAL/CASE	INDUSTRIAL STRENGTH LIQUID HAND CLEANER	31.00	<u>30.50</u>	27.95		
96	4GAL/CASE	INDUSTRIAL STRENGTH LO-SUDS PATHMAKER	30.05	<u>28.24</u>			
97	12/CASE	INDUSTRIAL STRENGTH M-95 MILD ACID CLEANER	21.90	<u>19.08</u>	19.75		
98	4GAL/CASE	INDUSTRIAL STRENGTH NONACID DISINFECTANT	28.70	<u>29.20</u>			

Results from February 8, 1999 Opening

The amounts that are boldfaced and underlined represent the award to the respective vendor in that column.

99	4GAL/CASE	INDUSTRIAL STRENGTH PD 64 PHENOLIC DISINF	79.63	<u>58.55</u>				
100	12/CASE	INDUSTRIAL STRENGTH SSE CARPET PRESpray/	32.80	<u>23.55</u>		24.80		
101	12/CASE	INDUSTRIAL STRENGTH STEREPHENE AER.SPRAY DISINFECT.		<u>36.88</u>		34.00		
102	4/CASE	INDUSTRIAL STRENGTH SUPER SPRAY BUFF(GAL	47.80	<u>47.19</u>		36.95		
103	12/CASE	INDUSTRIAL STRENGTH WAX STRIP.-20OZ AERO.	36.50	<u>34.88</u>		27.78		
104	1000/CASE	SPOONS,HD	<u>16.15</u>	16.25				
105	ROLL	TABLECLOTHS, RED & WHITE PICNIC (40 X 150)	19.80	<u>19.28</u>				
106	ROLL	TABLECLOTHS, RED (40 X 150)	17.00	<u>16.50</u>				
107	ROLL	TABLECLOTHS, WHITE (40 X 300)		<u>12.50</u>				
108	48/CASE	TISSUE,FACIAL,KLEENEX 140 #21600		45.52	<u>40.53</u>	44.94		
109	48/CASE	TISSUE,TOILET,GA/PAC 6520 DISPENSER		<u>44.48</u>				
110	96/CASE	TISSUE,TOILET,SAVOY GPC 6120/2PLY(500/ROLL	38.10	39.51	<u>31.00</u>	33.12		
111	12/CASE	TOWELS,DISPENSER,GA/PAC 2839 WHITE		61.48		<u>44.82</u>		
112	30/CASE	TOWELS,GEORGIA PACIFIC HM920 HOUSEHOLD	23.00	25.17	<u>18.30</u>	22.88		
113	4000/CASE	TOWELS,PAPER,AMERICAN TISSUE #1849 9.5X9.5		15.38		<u>14.99</u>		
114	CASE	TOWELS,SCOTT #3400 PREM. JUMBO WT 85/ROLL		38.00		<u>35.62</u>		
115	1008/CASE	TOWELS,SCOTT-570 WYP-ALL 12XI5 WHITE	48.84	<u>44.28</u>		48.95		
116	CASE	TOWELS,SCOTT#SCT-5940 CLOTH (40/CASE)		<u>48.84</u>				
117	CASE	TOWELS,SCOTT #SCT-1051 PROTECT WT EXTEND		<u>31.67</u>				
118	EACH	TRASH CAN,CONTINENTAL #3244P DOLLY/BRUTE	24.35	24.36		<u>23.90</u>		
119	EACH	TRASH CAN,CONTINENTAL #5500-55GAL BRUTE(C	54.80	41.69		<u>40.35</u>		
120	24/CASE	URINAL SCREEN W/BLOCK,PLASTIC	32.30		33.50	<u>25.00</u>		
121	250/CASE	UTENSIL,PLASTIC,WRAPPED,COMBO	19.00	<u>17.92</u>				
122	12/CASE	WINDEX AEROSOL 20OZ	30.00	29.88	32.88	<u>28.58</u>		
123	4/CASE	WINDEX(GAL)	28.00	<u>27.65</u>	31.00*	28.14		
124	ROLL	WRAP,BORDEN SEAL 181, X 2000'	16.73	<u>12.40</u>				
125	EACH	WRINGER,CONTINENTAL #SW4		55.74		<u>52.26</u>		
ITEMS #77-103 WERE AWARDED BASED ON SAMPLE TESTING OF OTHER								
PRODUCTS THAT RESULTED IN A NOT SO FAVORABLE OUTCOME.								

Adopted

March 16, 1999

TOWN OF RIVERHEAD

AMBULANCE FUND BUDGET ADJUSTMENT

RESOLUTION # 276

COUNCILMAN LULL offered the following resolution ,
which was seconded by COUNCILMAN CARDINALE

BE IT RESOLVED, that the Supervisor be and is hereby authorized to establish the following budget adjustment:

120.045400.545210 LEASE-COPY MACHINE
120.045400.542100 OFFICE SUPPLIES

FROM:

\$500.
200.

120.045400.524900 MISC. EQUIPMENT

TO:

\$700.

THE VOTE

Cardinale ☒ Yes ☐ No Kent ☒ Yes ☐ No
Kwasna ☐ Yes ☒ Absent Lull ☒ Yes ☐ No
Villella ☒ Yes ☐ No

THE RESOLUTION WAS ☒ WAS NOT ☐
THEREUPON DULY DECLARED ADOPTED

3/16/99

Adopted

TOWN OF RIVERHEAD

RESOLUTION # 277**'99 RECREATION IMPROVEMENTS CAPITAL PROJECT**
BUDGET ADOPTION**COUNCILMAN KENT** offered the following resolution,
which was seconded by ~~77~~ **COUNCILMAN LULL**

406.095031.481900.70041

\$25,000

Special Trust Transfer

406.0711523020.70041

\$25,000

Stotsky Park Fence Improvement

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

3/16/99

Adopted

TOWN OF RIVERHEAD

RESOLUTION # 278

GENERAL FUND
BUDGET ADJUSTMENT

COUNCILMAN CARDINALE offered the following resolution,
 which was seconded by **COUNCILMAN KENT**.

001.000000.390599. \$100,000.
 Appropriated Fund Balance

001.010100.543301. \$100,000.
 Town Board Litigation

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐
 THEREUPON DULY DECLARED ADOPTED

Adopted

March 16, 1999

TOWN OF RIVERHEAD

Resolution # 279

GARFIELD LANGHORNE MEMORIAL

CAPITAL PROJECT

BUDGET ADJUSTMENT

COUNCILMAN KENT

offered the following resolution ,

which was seconded by COUNCILMAN LULL

BE IT RESOLVED, that the Supervisor be and is hereby authorized to establish the following budget adjustment:

406.065100.481000.40006 TRANSFER FROM GENERAL FUND
406.065100.471000.40006 GIFTS & DONATIONS

FROM:

\$2,000.
250.

TO:

406.065100.523000.40006 MEMORIAL EXPENSE

\$2,250.

THE VOTE

Cardinale ☒ Yes ☐ No Kent ☒ Yes ☐ No
Kwasna ☐ Yes ☒ No Lull ☒ Yes ☐ No
Villella ☒ Yes ☐ No

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

Adopted

March 16, 1999

TOWN OF RIVERHEAD

Resolution # 280

RIMLAND ACQUISITION

CAPITAL PROJECT

BUDGET ADJUSTMENT

COUNCILMAN LULL offered the following resolution ,

which was seconded by COUNCILMAN CARDINALE

BE IT RESOLVED, that the Supervisor be and is hereby authorized to establish the following budget adjustment:

406.099010.481000.40004 TRANSFER FROM GENERAL FUND

FROM:
\$14,000.

TO:

406.019400.521000.40004
406.095731.494100.40004

LAND EXPENSE
BAN PROCEEDS

\$9,000.
5,000.

THE VOTE

Cardinale ☒ Yes ☐ No Kent ☒ Yes ☐ No
Kwasna ☒ Yes ☐ No Lull ☒ Yes ☐ No
Villella ☒ Yes ☐ No

THE RESOLUTION WAS ☒ WAS NOT ☐
THEREUPON DULY DECLARED ADOPTED

Adopted

MARCH 16, 1999

TOWN OF RIVERHEAD

Resolution # 281

519 – 525 OSBORNE AVENUE DEMOLITION

CAPITAL PROJECT

BUDGET ADOPTION

COUNCILMAN CARDINALE offered the following resolution ,
which was seconded by COUNCILMAN KENT

BE IT RESOLVED, that the Supervisor be and is hereby authorized to establish the following budget:

406.010010.41100.41010 REAL PROPERTY TAXES **FROM:** \$28,000.

406.086660.523021.41010 DEMOLITION OF REAL PROPERTY **TO:** \$28,000.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Luli	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☒

THEREUPON DULY DECLARED ADOPTED

Adopted

TOWN OF RIVERHEAD

Resolution # 282

COUNCILMAN KENT

 offered the following resolution which was seconded by

COUNCILMAN LULL

WHEREAS, the Assessors seminar initially offered by the NYS Office of Real Property Services,
In Newburgh, NY, on February 22 thru 26, 1999 was cancelled and

WHEREAS, said seminar has been rescheduled for March 22 thru 26, 1999 in Lowville, NY;

WHEREAS, Paul Leszczynski, member of the Board of Assessors, desires to attend said seminar, and

NOW, THEREFORE BE IT RESOLVED, that said assessor is hereby authorized to attend said seminar.

BE IT FURTHER RESOLVED, that the amount of \$770.00 shall cover housing, meals and travel expenses
And,

BE IT FURTHER RESOLVED, that all expenses shall be fully receipted upon completion of said seminar
And

BE IT FURTHER RESOLVED, that tuition is subject to reimbursement by the State to the Town of
Riverhead upon completion of said seminar.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐
THEREUPON DULY DECLARED ADOPTED

3/16/99

Tabled

Town of Riverhead
Resolution # 283

**REESTABLISHES MEMBERSHIP OF THE
RIVERHEAD RECREATION ADVISORY COMMITTEE
COUNCILMAN KENT**

_____ offered the following resolution
which was seconded by COUNCILMAN CARDINALE

WHEREAS The Town Code of The Town of Riverhead provides for a membership of seven (7) members on the Recreation Advisory Committee; and

WHEREAS the committee has expanded to a membership of over seventeen individuals; and

WHEREAS, The Town Board desires to provide for equitable representation between the different hamlets within Town.

NOW, THEREFORE BE IT RESOLVED, that the Town Board establishes the following seven individuals as voting members of the Riverhead Recreation Advisory Committee:

Butch Langhon
Rose Sanders

Patricia Ott
Walfred Schofield

Richard Park
Joe Montalbano; Henry Pfeiffer

and be it further,

RESOLVED that Councilman Chris Kent and Assistant Recreation Superintendent Jane van den Thoom be named as ex-officio members of the committee and liaisons to the Town Board; and

BE IT FURTHER, RESOLVED that the Town Clerk is hereby directed to forward a certified copy of this resolution to the above named members, Councilman Chris Kent and Jane van den Thoom.

THE VOTE

Cardinale ☒ Yes ☐ No Kent ☒ Yes ☐ No
Kwasna ☒ Yes ☐ No Lull ☒ Yes ☐ No
Vilella ☒ Yes ☐ No

THE RESOLUTION WAS ☒ ~~WAS NOT~~

THEREUPON DULY DECLARED ADOPTED

Tabled

March 16, 1999

Adopted

TOWN OF RIVERHEAD

Resolution # 284

APPROVES TEMPORARY SIGN PERMIT OF STEVE KIRSCHENBAUM (GRUMMAN MEMORIAL PARK)

COUNCILMAN CARDINALE offered the following resolution which
was seconded by COUNCILMAN CARDINALE

WHEREAS, a temporary sign permit application and sketch were submitted by Steve Kirschenbaum for property located at The Enterprise Park at Calverton, New York, and

WHEREAS, pursuant to Section 108-56 C(5) of the Code of the Town of Riverhead, the application does not require the recommendation of the Architectural Review Board, and

WHEREAS, the sketch has been approved by three (3) Town Board members, now

THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Riverhead hereby approves the temporary sign permit application submitted by Steve Kirschenbaum, which application is dated February 26, 1999, and

BE IT FURTHER

RESOLVED, that said temporary sign shall be erected for a period not to exceed six (6) months from the date hereof, and

BE IT FURTHER

RESOLVED, that the Town Clerk be and is hereby directed to forward a certified copy of this resolution to Steve Kirschenbaum, the Building Department and Community Development Agency.

THE VOTE

Cardinale ✓ Yes ✓ No ✓ Yes ✓ No
Kwasna ✓ Yes ✓ No ✓ Yes ✓ No
Vilella ✓ Yes ✓ No ✓ Yes ✓ No

THE RESOLUTION WAS ✓ WAS NOT ✓
THEREUPON DULY DECLARED ADOPTED

TOWN OF RIVERHEAD

Adopted

RESOLUTION # 285

STREET LIGHTING BUDGET ADJUSTMENT

Adopted: March 16, 1999

COUNCILMAN CARDINALE

offered the following resolution which was

seconded by COUNCILMAN KENT.

BE IT RESOLVED, that the Town Supervisor be and is hereby authorized to establish the following budget adjustment.

\$10,000 FROM: 116.051820.546200 ELECTRICITY
 TO: 116.051820.541414 STREET LIGHT MAINTENANCE

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to forward a copy of this resolution to Ken Testa and the Office of Accounting.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Lull	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐
 THEREUPON DULY DECLARED ADOPTED

Adopted

TOWN OF RIVERHEAD

RESOLUTION # 286RESCINDS RESOLUTION #805 AND AWARDS ANNUAL DRAINAGE
CONTRACT TO PATRICK BISTRAN Jr., INC.

Adopted: March 16, 1999

COUNCILMAN CARDINALE

_____ offered the following resolution which was
seconded by COUNCILMAN LULL.

WHEREAS, Town Board Resolution #805, adopted September 15, 1998, was awarded to Watts Contracting Corporation for the Annual Town-wide Drainage Contract; and

WHEREAS, repeated attempts to have Watts Contracting complete the work requested have failed. Watts Contracting has been advised in writing that his failure to perform the work as outlined in Town of Riverhead Purchase Order No. 983165 has caused said purchase order to be considered null and void and that his Annual Town-wide Drainage Contract with the Town of Riverhead has been cancelled.

WHEREAS, the contract specifications states under "Termination of Primary Contractor" – Termination of primary contractor shall include all work in progress and pending. All existing and pending purchase orders pertaining to work issued through the Town-wide Construction Contract shall be hereby considered void. All items previously awarded to terminated contractor shall be hereby awarded to corresponding secondary contractors."

NOW, THEREFORE, BE IT RESOLVED, that the Annual Town-wide Drainage Contract be and is hereby awarded to Patrick Bistran, Jr., Inc. and that the required insurance as outlined in the contract specifications will be submitted and a contract will be issued through December 31, 1999; and

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this contract to Patrick Bistran, Jr., Inc., Ken Testa, Charles Bloss, Adam Grossman and the Office of Accounting.

THE VOTE

Cardinale ☒ Yes ☐ No ☒ Yes ☐ No
Kwacna ☒ Yes ☐ No ☒ Yes ☐ No

Vilchik ☒ Yes ☐ No

THE RESOLUTION WAS ☒ WAS NOT ☐
THEREUPON DULY DECLARED ADOPTED

TOWN OF RIVERHEAD

RESOLUTION # 287AUTHORIZES CHANGE ORDER FOR TOWN OF RIVERHEAD
COMMERCIAL SEWER DISTRICT EXTENSION CONSULTING ENGINEERS

Adopted: March 16, 1999

COUNCILMAN KENT

_____ offered the following resolution which
 COUNCILMAN LULL
 was seconded by _____.

WHEREAS, H2M Group was designated as consulting engineers to the Riverhead Sewer District for the Route 58 Commercial Sewer District Extension; and

WHEREAS, it was necessary to extend the time of contract completion due to groundwater conditions and Town Board approved contractor change orders which required additional engineering oversight and inspection; and

WHEREAS, H2M has submitted a proposal outlining monies owed for the required additional consulting services in the amount of Thirty Five Thousand, Seven Hundred Dollars and 00/100 (\$35,700).

NOW, THEREFORE, BE IT RESOLVED, that a change order to purchase order No. 980017 be and is hereby authorized for the addition of the above amount; and

BE IT FURTHER RESOLVED, that the Town Clerk be and is hereby authorized to forward a certified copy of this resolution to Frank Russo, P.E., Senior Project Manager, H2M Group, 575 Broad Hollow Road, Melville, NY 11747-5076, Frank Isler, Ken Testa, Michael Reichel and the Office of Accounting.

THE VOTE

Cardinale ☒ Yes ☐ No Kent ☒ Yes ☐ No
 Kwasna ☒ Yes ☐ No Lull ☒ Yes ☐ No
 Villalta ☒ Yes ☐ No

THE RESOLUTION WAS ☒ WAS NOT ☐
 THEREUPON DULY DECLARED ADOPTED

3/16/1999

Adopted

Town of Riverhead
Resolution #288

AUTHORIZES SUPERVISOR TO EXECUTE AGREEMENTS

COUNCILMAN KENT offered the following resolution

which was seconded by COUNCILMAN CARDINALE

BE IT RESOLVED, that the Town Supervisor is hereby authorized to execute the attached management agreements; and

BE IT FURTHER, RESOLVED, that said agreements will be filed in the Town Clerk's Office upon execution.

THE VOTE

Cardinale	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Kent	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Kwasna	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Lui	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Villella	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No			

THE RESOLUTION WAS ☒ WAS NOT ☐

THEREUPON DULY DECLARED ADOPTED

Adopted

RESOLUTION # 289 ABSTRACT #10-99 MARCH 4, 1999 (TBM 3/16/99)				
COUNCILMAN CARDINALE offered the following Resolution which was seconded by				
COUNCILMAN LULL				
FUND NAME		CD-2/26/99	CHECKRUN TOTALS	GRAND TOTALS
GENERAL TOWN	001	\$ 4,100,000.00	\$ 161,558.98	\$ 4,261,558.98
PARKING METER	002	\$ -	\$ 31.79	\$ 31.79
AMBULANCE	003	\$ 12,000.00	\$ -	\$ 12,000.00
POLICE ATHLETIC LEAGUE	004	\$ -	\$ -	\$ -
TEEN CENTER	005	\$ 3,500.00	\$ 428.00	\$ 3,928.00
RECREATION PROGRAM	006	\$ 45,000.00	\$ 163.00	\$ 45,163.00
SR NUTRITION SITE COUNCIL	007	\$ 450.00	\$ -	\$ 450.00
D.A.R.E. PROGRAM FUND	008	\$ 1,200.00	\$ -	\$ 1,200.00
CHILD CARE CENTER BUILDING FUND	009	\$ 23,500.00	\$ 840.00	\$ 24,340.00
YOUTH COURT SCHOLARSHIP FUND	025	\$ -	\$ -	\$ -
SRS DAYCARE BUILDING FUND	027	\$ -	\$ -	\$ -
HIGHWAY	111	\$ 675,000.00	\$ 15,963.94	\$ 690,963.94
WATER	112	\$ 1,850,000.00	\$ 5,101.65	\$ 1,855,101.65
REPAIR & MAINTENANCE	113	\$ 400,000.00	\$ -	\$ 400,000.00
SEWER	114	\$ 1,100,000.00	\$ 2,665.34	\$ 1,102,665.34
REFUSE & GARBAGE COLLECTION	115	\$ 460,000.00	\$ -	\$ 460,000.00
STREET LIGHTING	116	\$ 20,000.00	\$ 478.45	\$ 20,478.45
PUBLIC PARKING	117	\$ 120,000.00	\$ 3,084.08	\$ 123,084.08
BUSINESS IMPROVEMENT DISTRICT	118	\$ 90,000.00	\$ 2,314.20	\$ 92,314.20
TOR URBAN DEV CORP TRUST ACCT	119	\$ -	\$ -	\$ -
AMBULANCE DISTRICT	120	\$ -	\$ 627.36	\$ 627.36
WORKER'S COMPENSATION FUND	173	\$ 325,000.00	\$ 36,763.73	\$ 361,763.73
HOSPITALIZATION SELF INSURANCE	174	\$ -	\$ -	\$ -
RISK RETENTION FUND	175	\$ 500,000.00	\$ 261,867.70	\$ 761,867.70
UNEMPLOYMENT INSURANCE FUND	176	\$ 2,000.00	\$ -	\$ 2,000.00
MAIN STREET REHAB PROGRAM	177	\$ -	\$ -	\$ -
REVOLVING LOAN PROGRAM	178	\$ -	\$ -	\$ -
RESIDENTIAL REHAB	179	\$ -	\$ -	\$ -
DISCRETIONARY/SMALL CITIES	180	\$ -	\$ -	\$ -
CDBG CONSORTIUM ACCOUNT	181	\$ -	\$ -	\$ -
URBAN DEVEL CORP WORKING	182	\$ -	\$ -	\$ -
RESTORE	184	\$ -	\$ -	\$ -
PUBLIC PARKING DEBT	381	\$ 10,000.00	\$ -	\$ 10,000.00
SEWER DISTRICT DEBT	382	\$ 50,000.00	\$ -	\$ 50,000.00
WATER DEBT	383	\$ 75,000.00	\$ 71,927.94	\$ 146,927.94
GENERAL FUND DEBT SERVICE	384	\$ 40,000.00	\$ 124,378.73	\$ 164,378.73
SCAVENGER WASTE DEBT	385	\$ 200,000.00	\$ -	\$ 200,000.00
COMM DEVEL AGENCY CAP PROJECT	406	\$ -	\$ -	\$ -
TOWN HALL CAPITAL PROJECTS	406	\$ -	\$ 594.62	\$ 594.62
EIGHT HUNDRED SERIES	408	\$ -	\$ -	\$ -
WATER IMPROVEMENT CAP PROJ	409	\$ -	\$ -	\$ -
NUTRITION CAPITAL IMPS	441	\$ -	\$ -	\$ -
CHIPS	451	\$ 200,000.00	\$ -	\$ 200,000.00
YOUTH SERVICES	452	\$ -	\$ -	\$ -
SENIORS HELPING SENIORS	453	\$ -	\$ -	\$ -
EISEP	454	\$ -	\$ -	\$ -
SCAVENGER WASTE CAP PROJ	470	\$ -	\$ -	\$ -
MUNICIPAL FUEL FUND	625	\$ 150,000.00	\$ 44.96	\$ 150,044.96
MUNICIPAL GARAGE	626	\$ 15,000.00	\$ 1,227.61	\$ 16,227.61
TRUST & AGENCY	736	\$ -	\$ 260,099.12	\$ 260,099.12
SPECIAL TRUST	736	\$ 30,000.00	\$ 7,219.84	\$ 37,219.84
CDA-CALVERTON	914	\$ 850,000.00	\$ 2,547.03	\$ 852,547.03
COMMUNITY DEVELOPMENT AGENCY	915	\$ -	\$ -	\$ -
JOINT SCAVENGER WASTE	918	\$ -	\$ 2,039.28	\$ 2,039.28
CENTRAL CLEARING ACCOUNT	999	\$ -	\$ -	\$ -
TOTALS		\$ 11,247,650.00	\$ 961,947.35	\$ 12,209,597.35

THE VOTE

Cardinale ☒ Yes ☐ No
 Kent ☒ Yes ☐ No
 Kwasna ☒ Yes ☐ No
 Lull ☒ Yes ☐ No
 Villella ☒ Yes ☐ No

THE RESOLUTION WAS ☒ WAS NOT ☐

THE RESOLUTION WAS DECLARED ADOPTED

Adopted

RESOLUTION # <u>289</u> ABSTRACT #11-99 MARCH 11, 1999 (TBM 3/16/99)				
COUNCILMAN CARDINALE offered the following Resolution which was seconded by				
COUNCILMAN LULL				
FUND NAME		CD-NONE	CHECKRUN TOTALS	GRAND TOTALS
GENERAL TOWN	001	\$ -	\$ 466,886.82	\$ 466,886.82
PARKING METER	002	\$ -	\$ -	\$ -
AMBULANCE	003	\$ -	\$ -	\$ -
POLICE ATHLETIC LEAGUE	004	\$ -	\$ -	\$ -
TEEN CENTER	005	\$ -	\$ 380.30	\$ 380.30
RECREATION PROGRAM	006	\$ -	\$ 4,299.82	\$ 4,299.82
SR NUTRITION SITE COUNCIL	007	\$ -	\$ -	\$ -
D.A.R.E. PROGRAM FUND	008	\$ -	\$ 961.31	\$ 961.31
CHILD CARE CENTER BUILDING FUND	009	\$ -	\$ 349.51	\$ 349.51
YOUTH COURT SCHOLARSHIP FUND	025	\$ -	\$ -	\$ -
SRS DAYCARE BUILDING FUND	027	\$ -	\$ 681.68	\$ 681.68
HIGHWAY	111	\$ -	\$ 68,973.77	\$ 68,973.77
WATER	112	\$ -	\$ 35,979.94	\$ 35,979.94
REPAIR & MAINTENANCE	113	\$ -	\$ -	\$ -
SEWER	114	\$ -	\$ 14,297.65	\$ 14,297.65
REFUSE & GARBAGE COLLECTION	115	\$ -	\$ 5,700.16	\$ 5,700.16
STREET LIGHTING	116	\$ -	\$ 11,431.31	\$ 11,431.31
PUBLIC PARKING	117	\$ -	\$ 6,653.03	\$ 6,653.03
BUSINESS IMPROVEMENT DISTRICT	118	\$ -	\$ 4,674.02	\$ 4,674.02
TOR URBAN DEV CORP TRUST ACCT	119	\$ -	\$ -	\$ -
AMBULANCE DISTRICT	120	\$ -	\$ 1,023.59	\$ 1,023.59
WORKER'S COMPENSATION FUND	173	\$ -	\$ 5,165.44	\$ 5,165.44
HOSPITALIZATION SELF INSURANCE	174	\$ -	\$ -	\$ -
RISK RETENTION FUND	175	\$ -	\$ 29,413.98	\$ 29,413.98
UNEMPLOYMENT INSURANCE FUND	176	\$ -	\$ -	\$ -
MAIN STREET REHAB PROGRAM	177	\$ -	\$ -	\$ -
REVOLVING LOAN PROGRAM	178	\$ -	\$ -	\$ -
RESIDENTIAL REHAB	179	\$ -	\$ -	\$ -
DISCRETIONARY/SMALL CITIES	180	\$ -	\$ -	\$ -
CDBG CONSORTIUM ACCOUNT	181	\$ -	\$ 7,764.80	\$ 7,764.80
URBAN DEVEL CORP WORKING	182	\$ -	\$ -	\$ -
RESTORE	184	\$ -	\$ -	\$ -
PUBLIC PARKING DEBT	381	\$ -	\$ -	\$ -
SEWER DISTRICT DEBT	382	\$ -	\$ -	\$ -
WATER DEBT	383	\$ -	\$ -	\$ -
GENERAL FUND DEBT SERVICE	384	\$ -	\$ -	\$ -
SCAVENGER WASTE DEBT	385	\$ -	\$ -	\$ -
COMM DEVEL AGENCY CAP PROJECT	405	\$ -	\$ -	\$ -
TOWN HALL CAPITAL PROJECTS	406	\$ -	\$ 1,867.09	\$ 1,867.09
EIGHT HUNDRED SERIES	408	\$ -	\$ -	\$ -
WATER IMPROVEMENT CAP PROJ	409	\$ -	\$ -	\$ -
NUTRITION CAPITAL IMPS	441	\$ -	\$ -	\$ -
CHIPS	451	\$ -	\$ -	\$ -
YOUTH SERVICES	452	\$ -	\$ 1,649.18	\$ 1,649.18
SENIORS HELPING SENIORS	453	\$ -	\$ 1,685.86	\$ 1,685.86
EISEP	454	\$ -	\$ 924.83	\$ 924.83
SCAVENGER WASTE CAP PROJ	470	\$ -	\$ -	\$ -
MUNICIPAL FUEL FUND	625	\$ -	\$ 45.16	\$ 45.16
MUNICIPAL GARAGE	626	\$ -	\$ 6,265.23	\$ 6,265.23
TRUST & AGENCY	735	\$ -	\$ 468,455.64	\$ 468,455.64
SPECIAL TRUST	736	\$ -	\$ -	\$ -
CDA-CALVERTON	914	\$ -	\$ 295,867.59	\$ 295,867.59
COMMUNITY DEVELOPMENT AGENCY	915	\$ -	\$ -	\$ -
JOINT SCAVENGER WASTE	918	\$ -	\$ 15,599.37	\$ 15,599.37
CENTRAL CLEARING ACCOUNT	999	\$ -	\$ -	\$ -
TOTALS			\$ 1,456,777.08	\$ 1,456,777.08

3/16/99

TOWN OF RIVERHEAD

Resolution # 290

**AUTHORIZES THE SUPERVISOR TO EXECUTE INDEMNIFICATION AGREEMENT
WITH CHESTERFIELD ASSOCIATES (DEMOLITION OF PROPERTY LOCATED AT
519-525 OSBORNE AVENUE – CHRISTOFORUS VEOKAS)**

COUNCILMAN LULL

offered the following resolution, was seconded by

COUNCILMAN KENT

NOW THEREFORE BE IT HEREBY RESOLVED, that the Town Board of the Town of Riverhead be and hereby authorizes the Supervisor to execute an Indemnification Agreement (copy annexed hereto) between the Town of Riverhead and Chesterfield Associates in connection with the demolition of the aforementioned real property ; and be it further

RESOLVED, that the Town Clerk is hereby directed to forward a certified copy of this resolution to Chesterfield Associates, 56 South Country Road, Westhampton Beach, New York, 11978; Kenneth Testa, P.R.; Leroy Barnes, Jr., Building Department Administrator and the Office of the Town Attorney, and to Henry Saxtein.

INDEMNIFICATION AGREEMENT

THIS AGREEMENT, made by the TOWN OF RIVERHEAD, having its principal place of business at 200 Howell Avenue, Riverhead, County of Suffolk, State of New York, herein referred to the "Town" and CHESTERFIELD ASSOCIATES, having its principal place of business at 56 South Country Road, Westhampton Beach, County of Suffolk, State of New York, herein referred to the "Contractor".

W I T N E S S E T H :

WHEREAS, by Resolution #908 adopted on October 20, 1998, the Riverhead Town Board authorized the demolition of real property located at 519-525 Osborne Avenue, Riverhead, New York, further described as Suffolk County Tax Map #0600-126-1-2.3, owned by Christoforus Veokas; and

WHEREAS, by Resolution #75 adopted on January 19, 1999, the Town Clerk was authorized to publish and post a Notice to Bidders for the demolition of real property located at 519-525 Osborne Avenue, Riverhead, which was published in the official newspaper of the Town of Riverhead on January 27, 1999; and

WHEREAS, by Resolution #202 adopted on March 2, 1999, the bid for the demolition of the aforesaid property was awarded to Chesterfield Associates.

NOW THEREFORE, the Town hereto agrees as follows:

1. The Town agrees to indemnify and hold harmless the Contractor from any actions brought by the property owner against the Contractor resulting from the Town authorizing it to enter upon the premises and demolish the structure(s) located at 519-525 Osborne Avenue, Riverhead, New York, further described as Suffolk County Tax Map #0600-126-1-2.3, owned by Christoforus Veokas. The Contractor will be solely liable for the result of any malfeasance, misconduct or negligence on behalf of its agents and/or employees.

IN WITNESS WHEREOF, the parties hereto have caused their (corporate seals) to be hereunder affixed and these presents to be signed by their duly authorized officers on this _____ day of March, 1999.

TOWN OF RIVERHEAD

CHESTERFIELD ASSOCIATES

By: _____
VINCENT G. VILLELLA
Supervisor

By: _____
SETH ALLEN
Vice-President

03/16/99

TOWN OF RIVERHEAD

Resolution # 291

REVISED LEAVE OF ABSENCE REQUEST

COUNCILMAN KENT

_____ offered the following

resolution, which was seconded by **COUNCILMAN LULL**

WHEREAS, Police Officer Mark F. Roberts is a member of the Department Air Force, 106th Rescue Wing (ANG) as a SSG; and

WHEREAS, Police Officer Roberts has military orders assigning him to advanced training outside the State of New York; and,

WHEREAS, Police Officer Roberts had requested and been approved for a leave of absence with Resolution #1145 of 1998 to complete his military orders; and

WHEREAS, there has been a change in his training schedule allowing him to return to work for the Town of Riverhead between March 17, 1999 and April 28, 1999; and,

WHEREAS, due to the current personnel shortage at the Police Department the Chief of Police has requested that we allow Police Officer Roberts to return to work during this period.

NOW, THEREFORE, BE IT RESOLVED, that Police Officer Mark Roberts be allowed to return to work March 17, 1999 through April 28, 1999 and resume his military leave from April 29, 1999 through June 30, 1999.

BE IT FURTHER, RESOLVED, that the Town Clerk be and is hereby directed to forward a certified copy of this resolution to Mark Roberts, the Police Department and the Accounting Department.